



Agenda for a meeting of the Keighley Area Committee to be held on Thursday, 17 October 2019 at 6.00 pm in Council Chamber - Keighley Town Hall

Members of the Committee – Councillors

| LABOUR | CONSERVATIVE | THE INDEPENDENTS |
|---|---------------------------------|------------------|
| Abid Hussain M Slater Godwin Lintern | Ali Brown Goodall Herd | Hawkesworth |

Alternates:

| LABOUR | CONSERVATIVE | THE INDEPENDENTS |
|------------------------|---|------------------|
| Farley Firth Lee | Gibbons K Green Poulsen Whitaker | Naylor |

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

To:

Parveen Akhtar

City Solicitor

Agenda Contact: Jane Lythgow

Phone: 01274 432270

E-Mail: jane.lythgow@bradford.gov.uk

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meeting held on 5 September 2019 be signed as a correct record (previously circulated).

(Jane Lythgow – 01274 432270)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

5. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Tuesday 15 October 2019.

(Jane Lythgow - 01274 432270)

B. BUSINESS ITEMS

6. UPDATE ON FAMILY HUBS IMPLEMENTATION AND OUTCOMES FROM THE CHILDREN'S CENTRE ESTATES CONSULTATION

1 - 22

On the 3 April 2018, the Council's Executive agreed to implement the Family Hubs model for delivering prevention and early help to babies, children and young people from October 2018.

On the 9 June and 9 July 2019, the Council's Executive also agreed a number of recommendations to implement changes across the 41 children centre sites.

The report of the Director, Children's Services, (**Document "K"**) provides an update on implementation and Children's Centre estates changes.

Members are asked to note the report, progress to date and provide support and guidance on the on-going production of the Family Hubs offer.

(Children's Services Overview and Scrutiny Committee)

(Anne Chester-Wash – 01274 432904)

7. TREE AND WOODLAND PLANTING OPPORTUNITIES IN THE KEIGHLEY AREA 23 - 30

The report of the Strategic Director, Place, (**Document "L"**) describes work being undertaken to increase the number of trees and areas of woodland cover on land within the Keighley Constituency.

Recommended –

- 1. That the important role that tree planting and peatland restoration can have in the area in contributing to climate change adaptation, mitigation and sustainable development be recognised and accepted.**
- 2. That the further development and assessment of a long list of Council sites within Keighley Area suitable tree planting, including street trees, attached at Appendix 1 to Document L, be welcomed.**
- 3. That the tree planting proposals on the 2019/20 short list contained at Appendix 2 to Document "L", and subject to additional site checks and further consultation and comments from other stakeholders, be welcomed in principle.**

(Regeneration and Environment Overview and Scrutiny Committee)

(Bob Thorpe – 01274 434826)

8. YOUTH SERVICE UPDATE 31 - 60

The Strategic Director, Place, will present a report, (**Document "M"**) which provides an update on work undertaken by the Youth Service in the Keighley area in the past 12 months and outlines the direction of travel for the next 12 months.

Recommended –

That the work undertaken by the Youth Service in the Keighley area, as detailed in Document M, be welcomed.

(Neighbourhoods and Community Safety Overview and Scrutiny Committee)

(Jonathan Hayes – 01535 618065)

9. **NEIGHBOURHOOD WARDENS AND ENVIRONMENTAL ENFORCEMENT** 61 - 74

The report of the Strategic Director, Place, (**Document “N”**) informs the Committee of the work undertaken by the Neighbourhood Warden and Environmental Enforcement Teams in the Keighley Area.

Recommended –

That the work undertaken by the Neighbourhood Warden and Environmental Enforcement Teams in the Keighley area, as outlined in Document “N”, be welcomed.

(Regeneration and Environment Overview and Scrutiny Committee)
(Jonathan Hayes – 01535 618065 / Amjad Ishaq – 01274 431066))

10. **PARKS AND GREEN SPACES ANNUAL REPORT** 75 - 86

The operational management and maintenance of Bradford District’s Parks and Green Spaces is a service devolved to Area Committees. The service merged with the Street Cleansing Service in April 2019.

The report of the Strategic Director, Place (**Document “O”**) seeks to review the activity during the past year and the trends and direction options where available for future service delivery.

Recommended –

That the content of Document “O” and the smooth merger of the operational management and maintenance of Parks and Green Spaces within the Street Cleansing Service, whilst reducing the number of complaints to the service over the summer, be welcomed.

(Regeneration and Environment Overview and Scrutiny Committee)
(David Cansfield – 01274 437026)

11. **STREET CLEANSING - PERFORMANCE AND CHANGES TO SERVICE DELIVERY** 87 - 112

The Strategic Director, Place, will present a report (**Document “P”**) which provides an update on the Street Cleansing service including detailed information on complaints and performance in relation to litter and flytipping.

The report also provides information on recent major changes including the merger with Parks and Green spaces, service redesign and the recent recruitment of new staff.

Recommended –

- 1. That the information contained in Document “P”, particularly the major changes to the service, the information on complaints and monitoring of cleanliness standards and the recent recruitment of staff, be noted.**
- 2. That the Strategic Director, Place, be requested to provide a further report in 2020 outlining the full-year impact of operational changes made since April 2019.**

(Regeneration and Environment Overview and Scrutiny Committee)
(Damian Fisher – 01274 437146)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER



Report of the Strategic Director to the meeting of Bradford Keighley Area Committee to be held on 17 October 2019

K

Subject:

Update on Family Hubs implementation and outcomes from the Children's Centre estates consultation.

Summary statement:

On the 3 April 2018, the Council's Executive agreed to implement the Family Hubs model for delivering prevention and early help to babies, children and young people from October 2018.

On the 9 June and 9 July 2019, the Council's Executive also agreed a number of recommendations to implement changes across the 41 children centre sites.

This report provides an update on implementation and Children's Centre estates changes.

Mark Douglas
Director of Children's Services

Portfolio:

**Health People & Places
Education, Employment & Skills**

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(Interim Deputy Director)
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Overview & Scrutiny Area:

Children's Services

1. SUMMARY

- 1.1 On the 3 April 2018, the Council's Executive agreed to implement the Family Hubs model for delivering prevention and early help to babies, children and young people from October 2018.
- 1.2 On the 9 June and 9 July 2019, the Council's Executive also agreed a number of recommendations to implement changes across the 41 children centre sites.
- 1.3 This report provides an update on implementation and Children Centre estates changes since the previous report to Area Committee in September 2018.

2. BACKGROUND

- 2.1 At the meeting dated 3 April 2018, the Council's Executive received and agreed a report which summarised the messages from public consultation, arising changes to the model and a proposed timeline for implementing a new Family Hubs model by October 2018.
- 2.2 On 5 February 2019, the Executive gave approval to commence formal consultation into the future use of the 41 Children's Centre sites across the District. This decision followed a review into the potential future use of these buildings in order to identify opportunities to make savings that could sustain the additional two year funding provided which would end in 2020 for the newly formed Prevention and Early Help service.
- 2.3 A formal consultation process took place between 12 February 2019 and 7 May 2019.
- 2.4 Area Committees received a report during the consultation on the Children's Centre estates (West on 27 February 2019; Keighley on 28 February 2019; South on 28 February 2019; Shipley on 6 March 2019 and East on 21 March 2019) and when agreed additional consultations meetings were undertaken. For example, Chair's briefings and elected member drop-ins.
- 2.5 An extraordinary report was brought to the Executive on the 9 June 2019 in respect of three of the 41 Children's Centres which required an urgent decision.
- 2.6 On the 9 July 2019, Executive approved recommendations based on the outcome of the consultation for remaining 38 of the 41 Children's Centres. Appendix One summarises the latest position on the agreed changes to the children's centre estates across all areas.
- 2.7 The Family Hubs model which went live in October 2018 includes Family Hubs Area Advisory Networks, Area Partnerships, four 0-19 area teams and a small group of central services. Hub areas cover South, East, West and Keighley/Shipley combined. Family Hubs provide:
 - Co-ordination and an information network across universal and targeted support in a cluster area;

- Focused work which builds family relationships and improves children's outcomes;
- Support to reduce family poverty and support social mobility;
- Co-location of key teams, particularly with the 0-19 children's public health service which includes health visitors and school nursing.

2.8 Collectively, we continue to work under the following agreed vision:



2.9 In terms of the directly managed Family Hub teams, each area team continues to comprise:

- Family Hub Manager
- 2 x Senior Family Key Workers each line managing up to 7 fte Family Key Worker
- 1 x Senior Prevention Worker each line managing 7 x fte Prevention Workers and 1 x fte Access and Take Up Worker
- Business Support Officers

2.10 Under the wider Family Hubs model we also continue to provide the following

services district-wide:

- Specialist behaviour support and inclusion for children and young people with special education needs and disabilities;
- Short breaks for disabled children and young people;
- Intensive Family support/Family Group Conferences to prevent children and young people coming into care.

2.11 An Early Help Gateway provides a first point of contact for requests for Family Key Work and this team is now integrated within the Front Door.

2.12 The Education Safeguarding Service (within Education and Learning section of Children's Services) continues to ensure oversight of educational support, including children missing from education and elective home education. There is close working across the network of Designated Safeguarding Leads, meeting with the schools who highest referring (to children's social care) and Multi-Agency Education Safeguarding Meetings.

2.13 Officers continue to build relationships and work closely with other key agencies, including schools. Some examples of co-delivery partnerships from across areas are:

2.14 Keighley/ShIPLEY

- Wellness Recovery Action Plans (WRAP) groups co-delivered with Barnardos
- DICE (parents group to prevent child exploitation) with Saltaire primary and Victoria Primary
- HENRY run with Eastwood Primary and Play Learning alliance (PLA)
- Cygnet run with Parkwood Primary (and Victoria Primary from September 2019)
- Time out for Dads – we are training with Youth Service ready for co-delivery October 2019
- Freedom run jointly with a Health Visitor

2.15 South

- DICE run with James Project and St Christopher's Family Centre
- Cygnet run with CCRST
- WRAP run with Barnardos
- Time Out for Dads run with Emerge

2.16 West

- Cygnet run with Crossley Hall Primary and Girdlington Primary
- WRAP run with Barnardos

2.17 East

- Freedom run with Women's Ad
- HENRY run with Betterstart Bradford

- Welcome to the World Antenatal run with Betterstart Bradford
 - DICE run with the Faith Centre
 - WRAP run with Barnardos
- 2.18 Each area continues to be supported by family key workers ('one worker, one family, one plan') provided under the Families First, Stronger Families and Reducing Crime projects lead by Barnardos. The Council's directly employed teams and those commissioned through the VCS meet the national 'Troubled Families' criteria (named Families First in Bradford) and locally set criteria. Barnardos lead the service in partnership with Brathay, J.A.M.E.S and YMCA.
- 2.19 **Stronger Families** is a four-year programme supporting parents across Bradford and Leeds who are facing challenges in being able to develop their skills, move towards the world of work and secure employment. Alongside partners from across Leeds and Bradford we received £7 million of funding from The National Lottery Community Fund and the European Social Fund to deliver the programme with an recent announcement that the programme has now been extended to September 2021.
- 2.20 The Stronger Families programme works with families with a dependent child who need help with health and wellbeing, debt and budgeting, housing, school attendance, parenting and supporting the transition into work. This is a district wide service working across all Bradford areas with an open referral route via StrongerFamiliesBradford@barnardos.org.uk
- 2.21 **Families First (Troubled Families) programme.** Bradford has now reached our target of reaching and working with over 6000 families and we continue to attach further families onto the programme who meet two of the six agreed criteria.
- 2.22 We continue to work closely with key partner in order to deliver this programme and maximise the income achievable to the district, for example, the Youth Offending Team, Youth Service, schools, Trusted Relationships and voluntary sector support agencies.
- 2.23 As of August 2018, Bradford had engaged with and received funding for 3573 families and due to the new partnership working, a dedicated Families First Team overseeing partnerships and claims and an on-going focus on outcomes for families, 2427 additional families were engaged with over the past 12 months.
- 2.24 Of the families we have reached:

| | No of families | % | Results (all agencies) | Of which Results (Council early help services) | Of which Results (VCS) |
|----------|----------------|----|------------------------|--|------------------------|
| East | 1756 | 29 | 290 | 73 | 77 |
| South | 1368 | 22 | 262 | 91 | 58 |
| West | 1374 | 23 | 307 | 91 | 40 |
| Keighley | 674 | 11 | 160 | 123 | 27 |
| Shipley | 916 | 15 | 203 | 138 | 42 |

- 2.25 We have now received an announcement on the extension of the programme for further 12-months as part of the 20/21 spending round.
- 2.26 **Supporting Families against Youth Crime (FAYC)**. Bradford was one of 21 areas across the UK to successfully bid for funding for tackling youth crime. In January 2019, Bradford Council, in partnership with Barnardo's was awarded £473,062 to work with 96 families and 300 young people who are transitioning from Primary to Secondary school. The target age is children aged 6-13 years, with a whole family approach offered when level of need and the risk of crime is deemed to be highest.
- 2.27 Funding has provided (in each Family Hub area so Shipley/Keighley combined)
- 1x FAYC Keyworker - offering 6 month intensive support to families
 - 1x Outreach worker - working within the community and targeting hot spots and children identified by the Police
 - 1x FAYC Police Officer
- 2.28 A residential for over 40 children aged 11-12 took place within August 2019 with a further residential planned for over the 'Bonfire night' period in November.
- 2.29 To date, over 300 Year 6 pupils have taken part in our presentations within school regarding the dangers of knife and gang crime whilst over 40 families have been allocated a specific Keyworker or Police Officer to offer more intensive support within the home.
- 2.30 **Trusted Relationships project**. The Young Lives Consortium receives Home Office Funding from September 2018 through a Bradford Council commissioned services which enabled subcontracting to five local voluntary sector youth organisations. The programme is delivering a targeted intervention of 1 to 1 support to 10-14 year olds up to a period of 6 months at low level risk of child exploitation.
- 2.31 The five youth providers are all Bradford located, serving the whole district: Barnardo's, James – Motor Education Services, Emerge, Project 6 and Bradford YMCA.
- 2.32 Young Lives has been awarded 2-year funding of a 4 year programme. The programme's target is to reach 100 young people per year aged 10-14 years. Referrals are received from a wide range of agencies, including the Child Sexual Exploitation Children's Services Pathway, which can include Schools, Police and Social Workers. The programme's focus is prevention by supporting young people's awareness, resilience, confidence, safety and life skills.
- 2.33 Young Lives have been awarded two years funding in the first instance subject to the outcome of the evaluation and the Home Office Spending Review decisions.
- 2.34 The programme to date has received 99 referrals, there is no waiting list and all young people are engaged.
- 2.35 We are below target overall, due to lower referrals numbers than expected, but referral pathways are being proactively promoted including through partners on the

Child Exploitation Steering Group. Referrals and Engagement to end of July – 97 against a target of 113. To date:

- East -51
- Keighley / Shipley – 29
- West - 11
- South – 5

2.36 Locally, we ensure linkages across the above projects and the Breaking the Cycle project through a newly convened multi-agency Child Exploitation Project Group chaired by Jenny Cryer (Assistant Director).

2.37 Additional key work streams and progress to date:

2.38 Children’s Services Improvement Plan

2.39 An improvement notice was issued to Bradford Council on 4 December 2018, following the Ofsted judgement, reported on 29 October 2018, that Children’s Social Care services were inspected as inadequate.

2.40 The Independent Chair of the Improvement Board, Stuart Smith is tasked with reporting on progress against the objectives within the action plan within a timetable agreement with the Department.

2.41 Prevention and Early Help are integral to the improvement journey. This covers all elements of the plan from strengthening front door arrangements, timely decision-making particularly when families move between social work and early help levels of support, quality assurance and audit and Back to Basics training.

2.42 An updated Early Help programme, supported by a dedicated Programme Lead, will be implemented from autumn 2019 and this will focus upon the development of new partnership arrangements, new Early Help and Parenting strategies and strengthening the collective effort on outcomes and Lead Professional across all agencies.

2.43 The Strategic Director Children’s Services provided an update to the meeting of the Children’s Services Overview & Scrutiny Committee on 3 July 2019 which specifically focused on actions to date on management oversight and quality assurance.

2.44 Prevention & Early Help all ages programme.

2.45 A dedicated Programme Manager seconded from West Yorkshire Police continues to lead the work to agree an all age early help offer across the District. A governance board has been established to oversee the development and implementation and this group reports to the Health and Wellbeing Board.

2.46 0-19 Family Hubs Integrated Pathway Group

2.47 This multi-agency group was developed from earlier groups which developed the 0-19 core offer which was consulted upon and is now being implemented. The core

offer is set out at Appendix Two.

- 2.48 At a meeting in July 2019, the group identified the following priority areas for future joint working; building more co-delivery, ensuring enhanced support for vulnerable families where a child is pre-birth to 2 years and promoting the existing offer.

2.49 Public Health 0-19 System Partnership Group

- 2.50 The 0-19 System Partnership Group meets monthly to oversee the development of a new model of delivery of the Public Health 0-19 services (health visitors and school nurses contract). Due to significant changes in Bradford District children's health and social care services and the development of the Family Hubs, this group works with the 0-19 service provider (Bradford District Care Trust) to support integration of the service with other relevant parts of the system, specifically Family Hubs and Community Partnerships.

- 2.51 The group includes senior representation from Public Health and Children Services (including Prevention and Early Help) within the Council, Clinical Commissioning Groups, Bradford District Care Trust, and the VCS. The group assures delivery of the new 0-19 model within agreed objectives, time and cost; coordinates stakeholder engagement and communications with wider partners & supports the provider in the management of key risks.

2.52 Early Help Module Implementation Group

- 2.53 This internal group oversees implementation of the new recording system for Family Hub teams. Early Help module is linked to the recording system used by social workers and this supports the flow of information if and when families step up or down between early help and social work services.

- 2.54 Using Families First grant, we have recruited to two full-time EHM Development posts for 12 months. These posts will work together to ensure continued system support for Families First payment by results claims, on-going workforce and system support and feasibility to extend the use of the system by wider agencies working with children and families. This will allow us to keep a collective overview of all children's receiving additional support.

2.55 Family Hub Area Advisory Networks

- 2.56 To date, there have been three area network events in each Family Hub area. These are open networks which seek to share information and build connections. The first meeting focused upon building awareness of asset based approaches. We have reinforced the People Can approach throughout.

- 2.57 The most recent area network meetings were held in May 2019 was attended by over 150 people (East =56, Keighley and Shipley = 48, South = 30 and West = 25) and focused on domestic abuse.

- 2.58 Overall, feedback on these events is positive. They are attended by statutory, voluntary sector and schools. They help build communication across an area and

the themed idea was in direct response to the network events held in November 2018 which were attended by over 200 people.

2.59 The next network events are being planned on the theme of Young People's Mental Health and Wellbeing. Dates and venues to be confirmed are:

- East - 3 October - MMT
- West - 16 October – Manningham Mills Community Centre
- South - 10 October – Tyersal Centre
- Keighley and Shipley - 18 October - Central Hall, Keighley

2.60 Family Hub Area Partnerships and area action plans

2.61 Our multi-agency Family Hub Area Partnerships are meeting regularly.

2.62 Keighley/Shipley Area Partnership has analysed key outcome data and identified the following priorities under the agreed Family Hub Outcome Framework:

2.63 Children live in caring and resilient communities

2.64 Children are safe. Key wards across this hub are Keighley Central, West, Windhill & Wrose. This extends to Bingley and Shipley in relation to incidents of Youth Anti-Social Behaviour.

2.65 We are delivering evidence based programmes such as Freedom, Family Links and Wellness and Recovery Action Plan (WRAP) groups. We co-deliver some of these groups with health and voluntary sector partners. We also intend to deliver Family Links and Talking Teens in partnership with all the schools in our Hub area who are part of the highest referring schools to children's social care. This will include bite size taster sessions within schools. This will ensure better engagement of the families most in need, and who would benefit from undertaking the full course programme.

2.66 We recognise that there is a need to upskill the wider workforce in working with teenagers and this will include providing training in Talking Teens, the Keighley/Shipley Family Hub Advisory Network events (specific themes) and through building closer links with our partners (Youth Service etc) to support with work under this outcome.

2.67 We continue to investigate with our local social work teams the reasons why children become looked after. We are also identifying the hot spots for those children who are missing with our Education colleagues.

2.68 Area Partnership agreed that we need to drill down more into the data on family income. Key wards are Keighley Central & West, Windhill & Wrose. Our actions will focus on benefits, training, advice and support and the 2 year old childcare offer to support families back to work. For example, for our Access & Take Up Workers to have a presence in the local Job Centres.

2.69 Children learn and develop skills for life

- 2.70 Key wards are Keighley Central & West, Windhill & Wrose, Bingley & Shipley.
- 2.71 Regarding young people who are not in employment, education and training (NEET), we are looking at building stronger links with partners and investigating up-skilling the workforce to support our partners with this outcome.
- 2.72 In relation to achieving a Good Level of Development at Reception Year, we continue to provide targeted language and communication support linked to the Book Start programme.
- 2.73 We plan to work with the top 20 schools for non-attendance and facilitate sharing of good practice.
- 2.74 We are already targeting areas for increasing the 2 year old childcare offer take up.
- 2.75 **Children are healthy and reach their potential**
- 2.76 Key wards are Baildon, Bingley Rural, Keighley Central, Windhill & Wrose.
- 2.77 Obesity (at Reception). We will actively promote and support district wide initiatives. We are aware of the National Schools Breakfast Programme and need to identify if this is making a difference. We currently offer the HENRY programme. Key wards are Keighley West & Worth Valley
- 2.78 Obesity Year 6+. Key wards are Keighley Central, East & West, Windhill & Wrose. We will identify and promote extended school provision and sports available across the Area Advisory Network.
- 2.79 Under 18 conceptions. Key wards are Ilkley, Keighley East & West, Wharfedale, Windhill & Wrose. We will support the Teenage Pregnancy Midwife Clinic.
- 2.80 Hospital admissions due to self harm. We need to know the extent to which this is alcohol related, and promote the initiatives that are available. Key wards are Bingley, Bingley Rural, Keighley East & West and Shipley.
- 2.81 Admissions due to injuries in children aged 0-14 years. We will establish a Working Group to look at hospital admissions aged 0-24yrs and identify possible key indicators. We will consider Family First Aid programmes. Key wards are Ilkley, Keighley West, Shipley, Wharfedale, Windhill & Wrose.
- 2.82 Admissions due to injuries in children aged 15-24 years – as above. Key wards are Ilkley, Keighley East & West, Shipley, Windhill & Wrose.
- 2.83 Oral Health. Data is only available at Bradford and national level and our Oral Health partner is looking into making this data available at a ward level.

3. OTHER CONSIDERATIONS

None.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 Officers are working with key partners to implement the agreed estates strategy so we can sustain as much funding into frontline workers by 2020/21.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 If there are no significant risks arising out of the implementation of the proposed recommendations it should be stated but only on advice of the Assistant Director Finance and Procurement and the City Solicitor.

6. LEGAL APPRAISAL

- 6.1 Previous reports have set out in detail the Local Authority's duty to consult or requirements set down in legislation or statutory guidance. It is not intended to repeat that detail in this report.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

7.1 The Local Authority must not discriminate directly or indirectly against any group or individual and is required to foster good relations.

7.2 Extensive public consultations and Equalities Impact Assessments were undertaken in regards to previous key decisions made by the Executive. Officers continue to work through key teams, partnerships and networks to ensure all interested parties are aware of the multiple opportunities to contribute to the co-production of the Family Hubs.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 There are no direct sustainability implications arising from this report.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

None.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 Through working differently across services, such as Police, Fire and Rescue Service and Neighbourhood Services we would seek to reduce crime and anti-social behaviour and its impact on individual families and communities. This is a priority outcome area under our Families First outcome plan.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no direct Human Rights implications arising from this report.

7.6 TRADE UNION

There are no direct Trade Unions implications arising from this report.

7.7 WARD IMPLICATIONS

7.7.1 Please see Appendix One for a summary of area decisions being implemented regarding the estates strategy.

7.7.2. In line with the need for greater targeting to narrow the gap in a number of key outcomes please see section above on priority indicators and wards.

7.8 IMPLICATIONS FOR CORPORATE PARENTING

7.8.1 Family Hub services play a key role in safely reducing the numbers of children on child protection and plans and looked after children. The partnerships and teams continue to adopt a Signs of Safety approach. These are also part of the agreed outcome framework so we can track and target areas and schools with a higher incidence of such children. A core element of the offer is Family Key Workers for

families with higher support needs and Intensive Family Support/Family Group Conferences to prevent children coming into care. We also continue to provide Early Help Gateway and panels so needs for any children, regardless of neighbourhood, can be addressed.

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

- 7.9.1 The Integrated Care Pathway Group leads the work on revising key policies and protocol which includes information sharing, single referrals processes across key organisations and includes Privacy Notices.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

Not applicable.

10. RECOMMENDATIONS

- 10.1 Keighley Area Committee is asked to note the report, progress to date and provide support and guidance on the on-going co-production of the Family Hubs offer.

11. APPENDICES

Appendix One – Family hubs estates – area changes
Appendix Two – Family Hub core service offer

12. BACKGROUND DOCUMENTS

- Report of Strategic Director to Executive dated 7 November 2017
- Report of Strategic Director to Executive dated 3 April 2018
- Report of Strategic Director to Executive dated 9 June 2019
- Report of Strategic Director to Executive dated 9 July 2019
- Report of the Strategic Director Children's Services to the meeting of the Children's Services Overview & Scrutiny Committee to be held on 3 July 2019

Appendix One – Family hubs estates – area changes - latest position following Executive decision

| West Family Hub | | |
|--|--|---|
| Centre | Future as agreed at Executive | Latest position – actions required |
| Princeville – Lidget Green | Discontinue Use as a children’s centre | Academy takes over for SEND.Ian to check regarding the lease and any dilapidation? Hub to clear building |
| Crossley Hall | Discontinue Use as a children’s centre | Academy takes over for SEND provision. |
| Heaton | Discontinue use as a children’s centre | Space to be used by the school and revised MOU. Hub to negotiate room hire locally. |
| St Edmund’s, Girlington | Delivery Site | Agreed 25% reduction in space, Hub and Asset Management are negotiating revised space plan. |
| Farnham – Great Horton | Delivery Site | Hub and Asset Management are negotiating revised space plan. |
| Abbey Green – Lumb Lane, Green Lane Manningham | Delivery Site | Provisional MOU negotiated to meet budget savings. |
| Midland Road Nursery – Manningham. | Delivery Site | Agreed 25% reduction in space, Hub and Asset Management are negotiating revised space plan. |
| Farcliffe – Manningham | Early Help Family Hub and integrated staff base. | Building work completed. |
| Allerton – Allerton | Discontinue Use as a children’s centre | Hub has already decommissioning in hand - to sort out MOU |

| | | |
|--|---|--|
| Frizinghall – | Community Delivery – room hire | Already on a room hire arrangement which P&EH would want to maintain. |
| Thornton | Discontinue use as a children’s centre | Space going back to school - to sort out MOU. |
| Keighley & Shipley Family Hub | | |
| Centre | Future as agreed at Executive | Latest position – actions required |
| Little Lane, Ilkley | Discontinue use as a children’s centre | CAT building. Community Centre is looking at new tenants to take over the space. |
| Low Fold | Alternative use by Children’s Services | Decision to be made by Children’s DMT regarding future use of the building. SEND and Social Care both have potential usage for the site. |
| Rainbow | Early Help Family Hub and integrated staff base. | All building work completed. Childcare provider on site. |
| Owlet- Windhill, Shipley | Early Help Family Hub and integrated staff base. | Operational. |
| Strong Close | Early Help Family Hub and integrated staff base. Used for Assessed Contact. | Building work will be completed. Operational. |

| | | |
|---------------------------------------|--|---|
| Highfield Community Centre - Keighley | Room Hire agreement. | Local room hire to be agreed by Hub. CAT is being progressed Asset management but won't impact on room hire or costs for service. |
| Bingley – Trinity 5 Rise | Delivery Site | Midwives will have clinic room 3 hours x 2 sessions per week. Agreed locally with Bingley Trinity. PEH to use larger room for group work. |
| Daisy Chain (aka The Hive) Silsden | Delivery Site | HV and Midwives continue to deliver. Need to retain space but negotiate on a year to year regarding costs and space. Hub need to be involved in annual review of space and recharges. |
| Hirst Wood, Saltaire | Discontinue use as a children's centre | Hirstwood nursery taking back the space. |
| Baildon – Sandal | Discontinue use as a children's centre | CAT – Baildon Town Council. |
| Treetops, Haworth | Discontinue use as a children's centre | Building going back to the school. |
| Bingley Rural CC | Room Hire – Community Venue | Room Hire locally to be arranged by Hub. |
| Menston | Room Hire – Community Venue | Based on a room hire arrangement to be reviewed quarterly. Hub to support existing stay and play to become self-sufficient. |
| South Family Hub | | |
| Centre | Future as agreed at Executive | Latest position – actions required |
| Reevy Hill – Buttershaw. | Early Help Family Hub and integrated staff base. | No outstanding building issues. |
| Bierley Children' Centre. | Room Hire – Community Venue | No outstanding issues. Room hire locally. |
| Tyersal | Room Hire – Community Venue | No outstanding issues. Room hire locally. |

| | | |
|---|--|---|
| Victoria Hall – Queensbury | Discontinue use as a children’s centre | If this becomes a CAT then service and negotiate a room hire locally. |
| Woodside | Discontinue use as a children’s centre | School taking the space - change of MOU agreed with the school to be completed. School have agreed for Family Hub to continue to use the building – room hire costs to be discussed but likely to be minimal. |
| Wyke: | Room Hire – Community Venue | Local room hire arrangement in place – Hub |
| Lidget Green – Clayton and Scholemoor | Discontinue use as a children’s centre | School are taking back the space and turning the main room into an expanded nursery provision. |
| Holme Wood | Delivery Site | Holme Wood to continue on current arrangements until TFD developed.. Lease is due to end 23 October 2019 - will re-negotiate with as short as possible to allow for ending when TFD comes on stream. |
| East Family Hub | | |
| Centre | Future as agreed at Executive | Latest position – actions required |
| Barkerend Children’s Centre | Early Help Family Hub and integrated staff base. | All work completed for Integrated Hub. |
| Gateway, Ravenscliffe | Early Help Family Hub and integrated staff base. | All work completed for Integrated Hub. |
| Fagley – Fagley and Ecclesill | Delivery Site | Remains a P&EH building at the moment the full costs covered by service. To retain as a delivery site so some delivery space but explore the opportunities for shared use. |
| Parkland - (Thorpe Edge and Eccleshill) | Discontinue use as a children’s centre | Handing over to the Academy. |
| Woodroyd: West Bowling | Delivery Site | Service to confirm what space they want to occupy going forward and e-negotiate. Negotiations underway. |
| Communityworks, | Delivery Site | Re-negotiating lease – 25% reduction. Service confirming the space they |

| | | |
|------------------------------|--|---|
| Undercliffe | | want. The lease will have to be terminated end of July and new one put in place. |
| Mortimer House | Disposal | Disposal - to check process and to see how long the building can be retained until cleared out of all the resources. |
| Canterbury Children's Centre | Delivery site. | MOU drafted – need to include midwives/HV use. |
| Burnett Fields | Discontinue Use as a children's centre | Children's Services and Facilities Management appraising future use. Presently provides Contact Services and private childcare on site. |

APPENDIX TWO - Family Hubs core service offer – Signs of Safety assessment and plans

LEVEL 4 - Specialist Services -Timely step up and step down – Signs of Safety - Intensive Family Support/Family Group Conference – children close to care – preventing repeat removals

| | | |
|---|--|--|
| <p align="center">LEVEL 3 <u>Targeted & Family Key Work</u></p> | <ul style="list-style-type: none"> • Families First outcomes through Family Key Work • Advice and consultation to Lead Workers in universal services • Domestic Abuse Recovery Together & Freedom • Parents in treatment for substance misuse (pilot) • Intensive support to build attachment (at risk of entry to care) | <ul style="list-style-type: none"> • Families First outcomes through Family Key Work • Advice and consultation to Lead Workers in universal services • Youth in Mind, Young People’s (CAMHS) buddies & substance misuse prevention • Domestic Abuse Recovery Together & Freedom • Parents in treatment for substance misuse • Programme reducing child to parent violence |
| <p align="center">LEVEL 2 <u>Prevention & parenting programmes</u></p> | <ul style="list-style-type: none"> • HAPPY focused on overweight women during and after pregnancy) • Incredible Years (Better Start) & Ante-Natal and Welcome to the World Family Links – work across Better Start & Family Links (parenting). Baby Steps (Better Start). • Bonding and attachment/language/social emotional – pre-birth to 2 home learning • Awareness and signpost and facilitate access to early education • HENRY (parenting programme – Champions, group or 1to1) • Breastfeeding – UNICEF accreditation, breastfeeding champions and peer support • Home Safety checks (linked to 6-8 week visit) • 1:1 support for mothers/parents – open access groups (e.g Stays & Plays) in targeted areas – mix of providers • Community-based welfare/benefits advice and parenting workshops • Stronger Families outcomes through Family Key Work | <ul style="list-style-type: none"> • Positive activities for young people/National Citizenship/Duke of Edinburgh • Youth in Mind – Wellness Recovery Action Plans • Positive behaviour and social emotional education in schools • Supporting targeted transitions projects • Primary Mental Health Link Work • School-based welfare/benefits and parenting workshops. • Stronger Families outcomes through Family Key Work • Family Links/Speakeasy/Time to Talk/CYGNET/Time Out for Dads parenting groups if needed • Personal Advisors • DICE (at risk of sexual exploitation) • PREVENT awareness, On-line safety and self-care • Safer Schools Police Officers |

LEVEL 1
universal health checks & early education

- **Ante-natal** face-to-face visit during pregnancy
- **New birth** face-to-face visit focused on breastfeeding, immunisations, healthy start. Assessment of child and family needs, including attachment.
- **6-8 week** face-to-face continued assessment – weigh/measure/maternal mood, breastfeeding and family well-being.
- **3-4 month** face-to-face visit maternal mood, family well-being & safety, immunisations, attachment.
- **1-year** face-to-face assessment of growth/development, social and emotional needs. Monitoring growth, attachment, vaccination and imms check. Health promotion and Oral health advice.
- **2-2.25 year** integrated assessment using Ages & Stages (social, emotional and language). Link with childcare setting. Parenting, sleep and toilet training and behaviour management. Physical growth, development hearing, vision. Signpost to early education. Support Book Start
- **4-5 Year olds** - handover to school nurse and health needs assessment in reception. Identify looked-after and complex health needs and signpost.
- **Year 7 (11 years)** - National Child Measurement Programme (identify and support obese children). Identify health concerns and issues and support for long-term conditions and vulnerable children
- **YEAR 10** - HEALTH NEEDS ASSESSMENT Identify and support vulnerable children. Health promotion and support CYP with additional needs and signpost to specialist services
- **Post-16** - transition to adulthood review vulnerable children. Health promotion advice Health surveillance and assessment of need



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Report of the Strategic Director of Place to the meeting of Keighley Area Committee to be held on 17th October 2019

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Subject:

Tree and Woodland Planting Opportunities in Keighley Area

Summary statement:

A brief report about the work being undertaken to increase the number of trees and area of woodland cover on land within the boundary of the Keighley Area Committee

Steve Hartley
Strategic Director Place

Portfolio:

Healthy People and Places

Report Contact: Bob Thorp, Tree and Woodland Manager
Phone: (01274) 434826
E-mail: bob.thorp@bradford.gov.uk

Overview & Scrutiny Area:

Regeneration and Environment

1. SUMMARY

A brief report about the work being undertaken to increase the number of trees and area of woodland cover on land within the boundary of the Keighley Area Committee

2. BACKGROUND

2.1 Introduction

The Council's **Woodland Strategy** has long recognised that increased tree and woodland cover in the District would be beneficial.

During the period 2012-17, the Trees and Woodlands Team worked to increase woodland areas by some 23ha - a 3% increase in the Council's woodland estate. Other Council sites are being afforested, such as the former Riddlesden Golf Club (approximately 23ha) carried out by the new leaseholder.

- Keighley Area has 32 areas designated as woodlands covering 158ha. Keighley Area tree cover has been assessed at 13.4% (+/- 1.97%; iTree Cover survey). UK Woodland cover is estimated to be 13% (Forestry Research, 2019). Forest covers ~47% of the European continent.

To date 37 sites totalling 876ha have been identified as having some potential for more tree and woodland planting. Work is now being undertaken to identify, design and fund specific planting schemes.

Tree & Woodland, Parks & Cleansing, Countryside & Rights of Way and Landscape Design & Conservation Teams are assessing the potential of these sites and seeking funds from Government and the charity sector.

2.2 National Initiatives

Two Government initiatives have created more impetus to accelerate tree planting in response to climate breakdown and biodiversity loss: the **Northern Forest** (2018) and the **Urban Tree Challenge Fund** (2019).

The Northern Forest aims to plant 50m trees between Liverpool and Hull over the next 25 years. The UTCF is designed to help maintain tree numbers in urban areas. In addition established charities such as Trees for Cities and the Woodland Trust encourage and offer support for tree planting.

The **Intergovernmental Panel on Climate Change** special report on **Climate Change and Land** (August 2019) reported that planting trees and woodlands and restoring peatlands are effective actions that contribute to climate change adaptation, mitigation and sustainable development. (IPCC SRCCL B1.1).

Opportunities for both peatland restoration and tree/woodland planting exist within the committees boundaries.

2.3 The Approach

Trees & Woodlands with Parks & Cleansing, Countryside & Rights of Way and Landscape Design & Conservation are pursuing a number of avenues to increase tree cover over the next five years:

- A) Compiling a list of Council public green spaces, agricultural land and other land where it may be possible to plant trees in each District Area.
- B) Identifying locations for planting or replanting street trees.
- C) Applying for financial support from Northern Forest and UTCF.
- D) Working with third party funders such as Trees for Cities and Woodland Trust to increase cover.
- E) Working with other stakeholders such as civil parishes and BEAT-Forest of Bradford to co-ordinate tree planting activity on Council land.

2.4 Local Proposals

A 'long list' of 37 sites covering an additional gross area of 876ha have been identified, including some areas of Ilkley Moor (approximately 738ha) and Penistone Country Park (approximately 71ha) (Appendix 1)

Evaluation to-date suggests that only a small percentage of the available land area will prove suitable for tree planting or woodland creation (afforestation), for example, some cloughs and ghylls around Ilkley Moor may be suitable, especially where part of natural flood management but not the extensive areas of protected peatland.

For 2019/20 planting season a 'short list' comprising land at Marley, Highfield, Whinswood, Park Wood, Addingham. and Silsden Park totalling ~2 hectares has been identified for a mixture of standard trees, orchard trees and transplants (Appendix 2).

Although these schemes are still subject to stakeholder consultation and final design decisions, indications are that these schemes are likely to be funded and completed this season.

3. OTHER CONSIDERATIONS

➤ n/a.

4. FINANCIAL & RESOURCE APPRAISAL

➤ Schemes will be fully funded or through in-kind match funding

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

n/a

6. LEGAL APPRAISAL

- n/a

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- n/a

7.2 SUSTAINABILITY IMPLICATIONS

- The Council's woodland estate is sustainably managed in compliance with the United Kingdom Woodland Assurance Standard.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

- All the schemes will have a carbon positive impact (removing carbon from the atmosphere as they develop and in some instance reducing the amount of mown grass. For example, one hectare of newly planted woodland on average is likely to capture 3tC per year during its first 80-100 years.

7.4 COMMUNITY SAFETY IMPLICATIONS

- None

7.5 HUMAN RIGHTS ACT

- None

7.6 TRADE UNION

- None

7.7 WARD IMPLICATIONS

- None

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

- n/a

7.9 IMPLICATIONS FOR CORPORATE PARENTING

n/a

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

n/a

8. NOT FOR PUBLICATION DOCUMENTS

➤ none

9. OPTIONS

10. RECOMMENDATIONS

Keighley Area Committee recognises and accepts the important role that tree planting and peatland restoration can have in the area in contributing to climate change adaptation, mitigation and sustainable development .

Committee welcomes the further development and assessment of a long list of Council sites within Keighley Area suitable tree planting, including street trees (appendix 1)

Committee welcomes in principle the tree planting proposals on the 2019/20 short list, subject to additional site checks and further consultation and comments from other stakeholders.

11. APPENDICES

- Appendix 1 Keighley Area Planting Opportunities.
- Appendix 2 201920 Planting Schemes

12. BACKGROUND DOCUMENTS

Appendix 1

Keighley Area Planting Opportunities

| Site_Name | Hectares |
|--|-------------|
| Long Lee Land | 5.123128809 |
| Harden Road Land | 0.558841992 |
| Moss Carr Crag | 1.428763965 |
| Hogg Holes Clough | 4.343172238 |
| Hogg Holes Clough 2 | 0.276628881 |
| Hogg Holes Clough 3 | 0.37959477 |
| Hainworth Road | 1.54883793 |
| Hainworth Wood Road 2 | 1.542905397 |
| Hainworth Wood Road 1 | 0.574167235 |
| Penistone Hill | 71.15181637 |
| Dimple Lane Land | 0.513294236 |
| Riddlesden Golf Course (Scouts FoB) | 23.48485625 |
| Utlely Cemetery additional | 9.566052039 |
| Middleways Meadows | 1.449959751 |
| Hawber Cote Lane | 2.159197141 |
| Middleways Meadows 2 | 0.238486728 |
| Middleways Meadows 3 | 0.611707299 |
| Middleways Meadows 4 | 0.19061841 |
| North Dene Road 1 | 0.793358195 |
| Steeton Tip | 1.86173878 |
| North Dene Road 2 (KTC) | 0.588321301 |
| Silsden Road Village Green | 1.666330336 |
| Main Street Grazing | 0.879298173 |
| Sugar Hill Grazing Land | 0.589694655 |
| Damems Allotments (KTC) | 1.551356614 |
| Worth Valley Land | 1.187800269 |
| Whinswood Rec | 0.02772533 |
| Highfield Rec Area 1 MUGA | 0.170941969 |
| Highfield Rec Area 2 Bank shrub infill | 0.232408781 |
| Marley Area 1 Tip Top block planting | 0.181225138 |
| Marley Area 2 Orchard | 0.152985702 |
| Marley Area 3 Shrub Regen | 0.79628002 |
| Addingham Skatepark bank | 0.038666297 |
| Addingham Area 2 infill | 0.030272438 |
| Silsden Park banking | 0.154650645 |
| Ilkley Moor | 738.9255535 |

Appendix 2

2019/20 Planting Schemes

Attached list of site locations:

1. **Marley**: Community Orchard, block planting, natural regeneration and planting space for schools.
2. **Highfield Recreation Ground**: standard and block planting.
3. **Whinswood Recreation Ground**: standard trees in hard to mow areas.
4. **Park Wood** woodland: fruit trees and Kendal Street Forest Garden.
5. **Addingham War Memorial Recreation Ground**: block planting and/or space for schools.
6. **Silsden Park**: block planting in hard to mow areas.

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Report of the Strategic Director, Place to the meeting of Keighley Area Committee to be held on 17th of October 2019

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Subject:

Youth Service Update – Keighley

Summary statement:

This report gives an update on work undertaken by the Youth Service in the Keighley area in the past 12 months and outlines the direction of travel for the next 12 months.

Steve Hartley
Strategic Director
Place

Report Contact: Jonathan Hayes
Phone: (01535 618065)
E-mail: jonathan.hayes@bradford.gov.uk

Portfolio:

Neighbourhoods and Community Safety

Overview & Scrutiny Area:

Children's Services

1. SUMMARY

- 1.1 This report gives an update on work undertaken by the Youth Service in the Keighley Area in the past 12 months and outlines the direction of travel for the next 12 months.

2. BACKGROUND

- 2.1 The Bradford Council Youth Service is part of the wider Bradford District Youth Offer that aims to ensure the provision of a range of activities and services that take place in safe spaces, where young people can develop a sense of belonging, socialise with their peers and develop relationships with adults they can trust. It recognises that with the right supportive relationships, strong ambitions and good opportunities all young people can realise their potential and be positive and active members of society.
- 2.2 The Youth Service Vision statement is to work with partners to ensure that young people grow up healthy, happy, informed and aspiring; proud of who they are, where they come from, and actively involved in their community.
- 2.3 Youth Service priorities reflect the priorities of the Youth Service and are aligned to the five Key Elements of the Bradford District Youth Offer. They are KPIs

Youth Offer Element 1 – Information, Advice and Guidance (IAG)

Increase the numbers of young people accessing IAG through digital media.

Youth Offer Element 2 – Voice and influence

Increase the numbers of young people participating in Youth Voice opportunities at all levels.

Youth Offer Element 3 – Open access

Deliver a diverse youth offer through working in partnership with the Voluntary & Community Sector (VCS) and local communities.

Youth Offer Element 4 - Targeted provision

Increase the number of specific interventions to address the needs of vulnerable young people.

Youth Offer Element 5 - Active citizens and young people's contribution to community life

Increase the number of young people having a positive impact on their community.

- 2.4 In terms of staffing, the Youth Service is managed as one service. Staff are contracted to the Youth Service and are allocated to Areas. Appendix C outlines the current allocation of Youth Service staff across the District.

3. OTHER CONSIDERATIONS

3.1 Open Access Youth Provisions

Open access youth provision is delivered within all Wards in Keighley, these sessions create a safe space for young people to engage in positive informal educative activities. Young people have the opportunity to engage in the planning, delivery and evaluation of the twelve week programmes building their skills and aspirations whilst working towards achieving accreditations. Appendix A – Keighley Youth Service 'What's On Guide' details the current provisions being delivered within the Wards in Keighley. Appendix B – 'Bradford Youth Service Keighley Wards Update' gives some examples of the different types of youth work being delivered in Keighley.

3.2 **Voice and Influence**

Ten young people from Keighley have completed training to become Young Inspectors. The Inspectors programme (funded by the Bradford Opportunity Area grant) involves young people going into educational establishments including schools and completing audits on the delivery of grant based projects. This gives young people an insight into grant processes, delivery of programmes, the opportunity to meet other young people whilst working within educational establishments to develop skills, gain experience, being empowered to make decisions and offer information, advice and guidance. In addition to the Inspectors programme young people who attend all of our provisions are supported to engage in Voice and Influence programmes including planning of provisions, attending scrutiny committees, becoming Ambassadors and the interviewing of senior council candidates, all of which develop their pathways into future educational and employment opportunities.

The Keighley Ambassadors have been consulting with their peers in addition to completing an on line survey to gather young people's view and opinions. We have found that this creates a strong working partnership between the ambassadors and them connecting with the different areas/communities across the constituency. They are currently organising a Youth Summit which will take place on the 1 November 2019 at Keighley College.

3.3 **Constituency Wide Provisions**

Keighley currently leads on the delivery of 13 constituency wide sessions on a weekly basis. These are themed to suit young people's needs, interests and increase our Youth Offer. Our Inclusion provision for the area has a current membership of 107 young people. This provision supports young people with additional needs to engage in positive activities with their siblings and peers whilst being supported to engage in universal open access provisions. Information regarding the Keighley area constituency wide provisions can be found in both Appendix A and Appendix B.

3.4 **LGBT+**

The Keighley team ensures LGBT + based work is delivered within all of our provisions and two sessions are regularly delivered to ensure that young people are supported. In September 2019 Keighley hosted its first 'Pride' and the Youth Service ensured that young people were actively involved in the planning and delivery.

3.5 **Buddy support as part of Youth In Mind**

Building on the continued success of the 'Buddies' work, and our partnership within the Youth In Mind (YIM) initiative, the Youth Service has been re-commissioned to deliver 'Buddy Support' to young people across the District.

Youth Workers receive referrals from the Child and Adolescent Mental Health Service (CAMHS), School Nurses & other professionals, the Youth Workers then act as Buddies to the young people. Their role is to befriend them,

support them using the 'Signs of Safety' approach and navigate them to the various support opportunities available to them.

All full time youth workers hold an additional caseload in schools, delivering one-to-one work on a weekly basis developing young people's confidence, self-belief and resilience. This supports working towards reducing the demand on specialist services.

3.6 Other work targeted at young people with specific needs including CSE

The Youth Service continues to provide direct support to young people at risk of Child Sexual Exploitation. Youth Workers support the young people referred on a 1:1 basis and engage them in support opportunities available. Through engagement and follow-on support young people have reported on feeling safer, have an increased support network and due to engaging in local provisions young people are feeling more connected within their local communities. Keighley currently runs a number of female only provisions and Youth In Mind groups all of which offer young people a safe space to engage in positive informal educative activities.

3.7 Early Help

Bradford Youth Service continues to work with the Early Help Team and supports the area based panels. Through these panels young people are referred to the Youth Service and are supported by the area Youth Workers to engage in localised youth provisions, YIM (Youth In Mind) groups and for those who require it an offer of one-to-one support. The young people referred have been supported around a number of issues including non-engagement in education, anger management, family breakdowns, Anti-Social Behaviour (ASB) & domestic abuse. The support given by the Youth Service helps to prevent young people from entering the social care system and supports them into a positive destination.

3.8 Changing Places and Community Integration

The Youth Service plays a pivotal role in supporting cohesion of young people across the District; Keighley has allocated a link worker to champion the Changing Places programme. This innovative programme is focused on young people from new migrant communities including those with refugee status. Keighley runs a very popular session on a Saturday afternoon with over 48 young people engaging. Appendix B gives an example of a recent social action project.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 Following the budget decision at Full Council in February 2019 the Youth Service has a budget cut of £513,000 to implement from 1st April 2020 onwards. This equates to approximately 25% of the current Youth Service base budget.

- 4.2 The Youth Service is working towards minimising the impact of the cut to base budget through accessing external funding and operating as a traded service. Currently the following funded projects are being explored to be in place from the 1st April 2020 to mitigate the loss of base budget and maintain the core of the service:
- Youth In Mind work with young people with mental health issues which is funded by the Clinical Commissioning Groups.
 - Breaking the Cycle project with young people at risk of criminal exploitation and is funded by the Home Office/ West Yorkshire Police.
 - School based work where schools are funding the Youth Service to deliver wellbeing support on a traded service basis.
 - External funding to maintain open access provision in neighbourhoods with lower numbers of young people 13-19.
- 4.3 In addition to finding external sources of funding there will be some reductions to staffing. These are the deletion of an Advanced Practitioner and two 16-19 Youth Worker Posts. The staff reductions will contribute £118k of the required base budget saving.
- 4.4 As a consequence of the staffing reduction there will be one Advanced Practitioner who will cover Keighley and Shipley Areas and report to the Keighley Area Co-ordinator.
- 4.5 There will also be a need to align 16-19 Youth Workers and 20-23 Youth Workers to where the demand emerges from the traded service work with schools.
- 4.6 The potential secondary implications of changes to funding from 1 April 2020 are:
- Youth Workers may have less time to deliver Youth Work within community settings and this may impact on the neighbourhood based delivery of open access sessions.
 - There is likely to be a reduction in open access sessions delivered
 - The service is increasingly targeted on the specific requirements of funders.
- 4.7 The District-wide budget for sessional part time staff and casuals in 2019-20 is £490k. Of this £90k is allocated to Keighley. In 2020-21 the base budget in Keighley will reduce by £23k to £67k for sessional youth work. These reductions will contribute £75k towards the required based budget savings. They are proportionate to the number of young people living in each Constituency.

| Areas | 16-19s | % Total | Budget current | Budget 2020-21 | Difference |
|----------------|--------|---------|----------------|----------------|------------|
| Bradford East | 12,497 | 25% | £110,000 | £105,000 | -£5,000 |
| Bradford West | 13,231 | 26% | £110,000 | £109,200 | -£1,000 |
| Bradford South | 9,407 | 19% | £90,000 | £79,800 | -£10,000 |
| Keighley | 8,008 | 16% | £90,000 | £67,200 | -£23,000 |
| Shipley | 6,842 | 14% | £90,000 | £58,800 | -£31,000 |
| | 49,985 | 100% | £490,000 | | -£70,000 |

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

The implementation of the planned budget savings for the Youth Service is subject to the internal risk management plan of the Council and progress is reported to the Place Departmental Management Team.

6. LEGAL APPRAISAL

No issues.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

The Youth Service as part of the Council's commitment to the District has a responsibility to ensure that the service is accessible to all young people and that participation in the service reflects this approach.

7.2 SUSTAINABILITY IMPLICATIONS

The Youth Service delivery enables local initiatives to be supported, encouraging groups and individuals to undertake activities that improve the social, economic and environmental well being of their communities.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Greenhouse gas emissions and wider environmental impacts was a consideration of the Buildings Review.

7.4 COMMUNITY SAFETY IMPLICATIONS

Young people from across Keighley engaging in weekly open access and specialist provisions are directly and indirectly involved with supporting and developing community safety within their local area. Voice and influence is central to youth work delivery ensuring young people's ideas, suggestions and thoughts are heard.

The strengthened approach to the devolution of the Youth Service as will allow for:

- an increased sense of local democracy for both young people and communities
- young people to be more active in democratic, decision-making processes alongside their political representatives

- the voice and influence of young people to remain central, meaningful and paramount in identifying and addressing needs and issues in their communities
- the requirements of the localism/devolution agenda to be met effectively and efficiently

7.5 HUMAN RIGHTS ACT

There are no direct Human Rights implications arising from the recommendations below.

7.6 TRADE UNION

All budget proposals are subject to consultation with the Trade Unions.

7.7 WARD IMPLICATIONS

The information in this report is related to all Wards in the Constituency and Appendix B outlines the Youth Service projects and activities delivered across Keighley.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

9.1 That Keighley Area Committee adopts the recommendations outlined in this report.

9.2 That Keighley Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That Keighley Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

10.1 That the work undertaken by the Youth Service in the Keighley Area as detailed in this report be welcomed.

11. APPENDICES

11.1 Appendix A: Keighley Youth Service – What’s On Guide

11.2 Appendix B: Keighley Youth Service – Examples of Youth Work

11.3 Appendix C: Bradford Youth Service Staffing Structures

12. BACKGROUND DOCUMENTS

12.1 Youth Service – Keighley Area, Document “K”, Keighley Area Committee, 18th October 2018.

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City of
BRADFORD
METROPOLITAN DISTRICT COUNCIL



YOUTH SERVICE IN KEIGHLEY

OCTOBER TO DECEMBER 2019

Information Fun Music Hair & Beauty

Multi-media projects Creative Arts Homework Club

Dance Drama Discussion Debate Fashion

Film clubs Sport & Outdoor activities Events

Come Dine with us Fundraising Healthy lifestyles

International work Volunteering Accreditation

and much, much more !



CENTRAL WARD

For more information contact Helen Johnson-Renshaw on 07582 109825, email helen.johnson-renshaw@bradford.gov.uk or Abina Dorgan-Smith – 01535 618191 or 07582 100349 or email abina.dorgan-smith@bradford.gov.uk

| Day/Time | Activity | Location | Frequency | Target group |
|------------------------|------------------------|---|-----------|--------------|
| Monday 4-6pm | Sports & Team Building | Lawkholme, Victoria Park | Weekly | Open Access |
| Monday 6.30- 8.30pm | Open Access Youth Club | Highfield Community Centre | Weekly | Open Access |
| Wednesday, 6-9pm | Detached | Keighley Central | Weekly | Open Access |
| Thursday 6-8.30pm | Open Access Youth Club | Bangladeshi Community Association BCA, Knowle Park | Weekly | Open Access |
| Saturday 12-2pm | Open Access Youth Club | Bangladeshi Community Association BCA, Knowle Park | Weekly | Girls' group |

WEST WARD

For more information contact Jonathan Whitaker on 07582 100674 email jonathan.whitaker@bradford.gov.uk or Abina Dorgan-Smith – 01535 618191 or 07582 100349 or email abina.dorgan-smith@bradford.gov.uk

| Day/Time | Activity | Location | Frequency | Target group |
|-------------------------|--|---------------------------------|-------------------------|--------------|
| Monday 6.30-8.30pm | Youth Club and Sports Session | Bracken Bank | Weekly | Open Session |
| Wednesday, 4.30- 6pm | Detached/targeted work– in partnership with JAMES | Braithwaite | Weekly – WINTER ONLY | Open session |
| Thursday 6-8.30pm | Open Access Youth Club | Keith Thompson Centre, Keighley | Weekly | Open Session |

EAST WARD

For more information contact Adele Bosworth on 07582 102553 email adele.bosworth@bradford.gov.uk or Abina Dorgan-Smith – 01535 618191 or 07582 100349 or email Abina.dorgan-smith@bradford.gov.uk

| Day/Time | Activity | Location | Frequency | Target group |
|----------------------|-------------------------|--------------------------------|-----------------------|--------------|
| Wednesday 6-9pm | Project Work (Detached) | Keighley East | Weekly | Open Access |
| Wednesday, 3- 5pm | Open Group | Keighley Campus Common Room | Weekly – term time | Open Access |
| Thursday, 7-9pm | Youth Club | Keighley Young People's Centre | Weekly | Open Access |

CRAVEN WARD

For more information contact Sammie Samuels on 07582 106012 email steven.kaup-samuels@bradford.gov.uk or Abina Dorgan-Smith – 01535 618191 or 07582 100349 or email Abina.dorgan-smith@bradford.gov.uk

| Day/Time | Activity | Location | Frequency | Target group |
|-------------------------|------------------------|--------------------------|---|--------------|
| Monday – check times | Silsden | Silsden | Weekly | Open session |
| Thursday 6-9pm | Open Access Youth Club | Silsden Youth Project | Weekly | Open Session |
| Friday, 7-9pm | Drop-in | Silsden Methodist Church | Every 2 weeks – ring Sammie 07582106012 | Open session |

| ILKLEY WARD | | | | |
|--|--|--|---------------------|--|
| For more information contact Jonathan Whitaker on 07582 100674 email jonathan.whitaker@bradford.gov.uk or Abina Dorgan-Smith – 01535 618191 or 07582 100349 or email abina.dorgan-smith@bradford.gov.uk | | | | |
| Day/Time | Activity | Location | Frequency | Target group |
| Monday 6-8pm | Ilkley Inclusion | The Warehouse Little Lane, Ilkley | Weekly – term time | Open access disability inclusion |
| Wednesday, 6-8.30pm | Open access Youth Club | The Warehouse, Little Lane, Ilkley | Weekly | Open session |
| Friday, 5-7pm | Drop-In / Project Work | The Warehouse, Little Lane, Ilkley | Weekly | |
| WORTH VALLEY | | | | |
| For more information contact Taraf Yaqub on 07582 101994 email taraf.yaqub@bradford.gov.uk or Abina Dorgan-Smith 01535 618191 or 07582 100349 or email abina.dorgan-smith@bradford.gov.uk | | | | |
| Day/Time | Activity | Location | Frequency | Target group |
| Tuesday 6.30-9pm | Worth Valley Detached | Worth Valley | Weekly | Open session |
| Friday 6-8.30pm | Open Access Youth Club | Oxenhope Community Centre | Weekly | Open session |
| Friday 6-30-9pm | Worth Valley detached | Worth Valley | Weekly – term-time | Open session |
| CONSTITUENCY-WIDE | | | | |
| For more information contact Abina Dorgan-Smith – 01535 618191 or 07582 100349 or email abina.dorgan-smith@bradford.gov.uk | | | | |
| Day/Time | Activity | Location | Frequency | Target group |
| Monday, 6.15-8.15pm | SOUND | Please ring 01535 618191 or 07582 109538 for details | Weekly | Lesbian, Gay and Bi-sexual and Trans Gender young people |
| Mondays – times to be confirmed | Life Skills Project | Keighley College | 12-week project x 2 | By referral only |
| Tuesday, 9.30am-12.30pm | TIC-TAC Drop-in Project Work, One-to-one referrals | Oakbank School | Weekly – term time | Open session |
| Tuesday, 12.30-1.30pm | Drop-in | Ilkley Grammar School | Weekly – term time | Open session |
| Wednesday, 3-4pm | LGBTQ | Oakbank School (Students only) | Monthly – term-time | By referral only |
| Wednesday, 7-9pm | Wednesday Leisure | Keighley Leisure Centre | Weekly | Open Access – Disability Inclusion |
| Thursday, 4.30-6.30pm` | Youth in Mind Drop-in | Keighley Young People’s Centre | Weekly | By referral only |
| Friday – time to be confirmed | Detached | Silsden, Stockbridge and Keighley Town Centre | Weekly | Open session |
| Saturday, 10am-1pm | Saturday Inclusion | Keighley Young People’s Centre | Weekly | Open access – disability |
| Saturday, 2-5pm | Eastern European Group | Keighley Young People’s Centre | Weekly | Open session |
| Saturday, 5-7pm time to be confirmed | Girls’ Group | Keighley Young People’s Centre | Weekly | Open session |
| Various days/times | Volunteering Activities / Projects (Befriending young people with disabilities, Keighley Young Advisors etc) | Various locations | Weekly | Open sessions |
| Monday to Friday evenings 6-9pm | Detached / Street-based youth work team | Various locations | Weekly | Open sessions |

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KEIGHLEY AREA COMMITTEE REPORT – OCTOBER 2019 - APPENDIX B

| Ward | Paragraph re this Ward | Case study/piece describing Good Practice | Schools |
|--------------------------------|---|--|--|
| <p>Keighley Central</p> | <p>In the Keighley central ward we have various regular successful provisions including a weekly Boys and a Girls session at BCA, These sessions include sport discussion, cooking , community involvement in things such as community park events and trips out. We run a weekly session up at Highfield which attracts both boys and girls and also have 4 separate pieces of street work happening through out the week the areas covered include Highfield , Lawkholme , Lund park and the town centre . Our youth workers work out on the streets, parks and other areas young people hang out. Young people are also sign posted into out specialist provisions including an EU group , an LGBTQ group , Girls group , groups for Learning disabled young people and a group for young people with mental health issues. We are currently gearing up to a busy bonfire period and are talking to young people about the dangers and consequences of throwing fireworks.</p> | <p>Keighley Pride</p> <p>Bradford Youth Service Keighley team had the privilege of working with members of the community and other organisations to put on the first ever Keighley Pride, our young people were integral to the planning, delivery and artwork of this fantastic day and made us very proud of the effort they put in .</p> <p>Hundreds of people from the district enjoyed entertainment and fun in a safe space and gained information on services available to them .</p>  | <p>We run a regular monthly session supporting LGBTQ+ young people in Oakbank with over 20 members attending regularly for support. Last term we worked in UAK delivering one to one support , lunchtime work and a boys group .</p> |

**Lawkholme / Victoria Park Detached, Monday
4pm to 5.30pm**

The group consisting of 15 young people have been involved in various activities over the summer including the Srebrenica Football Tournament, Faith Trail and Bradford City FC trip. Four Young People from the group attended a three week NCS course from the 5th August to 23rd August 2019 which they thoroughly enjoyed taking part in. Since September 2019 a new group has been established within the local area with the help of volunteers. Sports are growing in numbers and discussions are taking place with local community groups to establish an indoor space for the group to utilise over the autumn / winter period.

Keighley East

Detached sessions

Workers have been engaging with young people across the Keighley East area in a variety of locations. This includes weekly detached youth work sessions at Hainworth Wood, Stockbridge, and Long Lee. Young people accessing detached sessions have also benefited from one to one support from youth workers around a range of issues including CSE awareness, school and college issues and emotional wellbeing.

Keighley College

Youth workers deliver an open access youth club in the common room at Keighley College. The session runs on Wednesdays 3-5pm and provides activities as well as one to one support. Workers have engaged with young people on a range of issues including, drug and alcohol awareness, healthy lifestyles, building resilience, decision making, and healthy relationships. This session provides an opportunity for young people to get involved in volunteering.

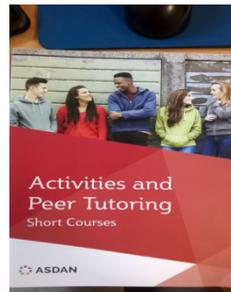
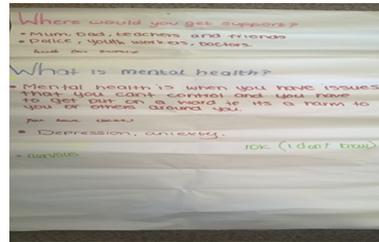
Essential Life skills Grants- Case study – Healthy living project Parkwood Thursday night session have been working on a healthy living project and looking at different aspects of health as well as undertaking a selection of fitness challenging within the session. These have ranged from laps around the centre, challenging each other to beat the previous weeks totals, to none stop punching techniques for 2 minutes. Some young people ran around the centre 16 times without stopping. Previously many of these young people would not even try any sporting activities we offered but they are finding the confidence to give things ago. Within the sessions we have paid for a qualified boxing instructor to offer some fitness and sparring sessions (none contact). The young people have loved this experience with new member joining weekly and also old members trying the new challenges on offer. Both males and females have been working out and looking at improving their fitness levels as well as trying new fruits and foods within the sessions.



In between the physical aspects of the sessions we have also been looking at discussion around health, things such as healthy eating, keeping yourself safe and mental health. The young people were particularly interested in the discussions around mental health with many feeling comfortable to write some answers to promote further

discussion.

The outcomes gained from this project so far is that the young people are engaging positively within the sessions, there haven't been any incidents of poor behaviour, the young people have encouraged each other to join in and take part in the different challenges and have enjoyed the new activities. The young people have learnt about mental health and how fitness can help improve mental health as well as physical health, they have tried new food and spoken about including more fruit and vegetables within their diets away from the centre. We are looking to work with the young people to encourage them to complete an accreditation but this is on going.



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| <p>Keighley West</p> | <p><u>Braithwaite Sports Session, Wednesday 4pm to 5.30pm</u></p> <p>A group of young people have been attending sports session at Merlin Top, Braithwaite. The summer period was well attended 15 plus YP getting involved in the Keighley Wide Srebrenica Football Tournament, helped to organise a local BBQ at Merlin Top (Park). Some members of the group also participated in a Community Cohesion Project (Laser Quest) with other young people from Sue Belcher Centre, Youth Club.</p> <p><u>Sue Belcher Centre, Bracken Bank Monday 6pm to 9pm</u></p> <p>The group is increasing in numbers with more than 30 YP attending. Five young people Shannon, Logan, Maddie and Bradley are volunteers actively involved in cook and eat sessions, sports sessions and helped with the local clean up. Some of the projects the young people have been involved in are highlighted through their leadership and involvement within other youth sessions as young volunteers. They also attend the community action group where they are undertaking a level one Asdan Volunteering Accreditation.</p> | <p>Case Study</p> <p>Through School one to one work, a young person who was self harming, drinking and struggling to cope with numerous bereavements within the family and dealing with her Grandmas last months in a Hospice was crying out for help . Through working intensely, offering professional counselling within the school and youth work support she was able to turn her life around, become an active volunteer within her local youth club which has enabled her to join and become a supportive member of a Community Action Group (CAG). Here she is able to take on a leadership role and help in the planning and implementation of a number of projects undertaken by the Social Action Group. Currently this young person in her final year at school studying for her GCSEs and is undertaking the ASDAN accredited programme for volunteers. She is also very positive regarding her study at school and in order to help with her homework is attending a weekly home work club at Parkwood Young Peoples Centre.</p> | <p><u>Schools Work</u> <u>Oakbank/Beckfoot</u> <u>Tuesday 10am to 2.30pm</u></p> <p>One to Ones with vulnerable young people have been identified by School Year Heads, Youth Workers and other agencies who need additional support with underlying issues such as anger management, bullying, mental health, bereavement loss of a loved ones etc. Sessions take place with six young students on a daily basis at 30 minute intervals during school , offering support , advice and positive strategies in order to action the issues discussed.</p> <p>The break period and lunch periods has enabled communication skills to be developed between young people from the ward area and youth workers. The young people have developed their confidence and self</p> |
|-----------------------------|--|--|--|

Keith Thompson Centre, Braithwaite
Thursday 6pm to 9pm

This session has massively increased in numbers 40 plus with a younger age group coming through. This is through some of the good work on a Wednesday Sports session at Merlin Top which has encouraged youngsters to get involved in their local youth club. We have identified five young helpers/ volunteers to attend a social action group on a Tuesday evening at Parkwood YPC (CAG) to represent their local area and youth club. With the help of volunteers and support from Keith Thompson Centre (Maxine), the group has attended a Community Cohesion Event (Laser Quest) with other young people from neighbouring communities, Lawkholme and Bracken. Lazer Quest, Faith Trips, Srebrenica Football Tournament, Liverpool FC, Bradford City FC and a local BBQ at Merlin Top (Park) are some of the activities young have attended.

esteem which has enabled them to attend and benefit from local youth provision.

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| <p>Craven</p> | <p>Craven Ward information</p> <p>The Youth Service is a key part of the Multi-Agency work being done in the Craven Ward, working with the HIVE, Silsden Methodist Church and South Craven School. The dedicated detached team, currently working on a Friday evening, has managed to engage with 3 main groups of young people (yr11's – yr6/7's - yr9's). The aim is to divert young people away from anti-social behaviour and eventually into any youth provision in the areas.</p> <p>A consistent group, (approx. 14 – 20) young men are now using Silsden on a Thursday evening. They play football and listen to music mostly but recently have requested other activities, for example:- Paintballing, go-karting and a trip abroad. We have been encouraging this group to do more within their community and think about the local environment. They represented the Craven Ward in the Srebrenica football tournament in July 2019. Other area wide events are not well attended by young people from the Craven Ward. We still have a long way to go but feel that they are making slow and steady progress.</p> | <p>Craven Ward Case Study</p> <p>We work with young people to ultimately empower them to become the best citizen they can be. One young person has managed to develop from a very shy, anxious and solitary teenager to being a valuable contributor and participant in various youth led initiatives. Their 1st contact with the service was as a 'Buddie' being supported to tackle their anxiety and isolation. This was done in stages over a period of 7 months – introducing them to different experiences and groups so they could try new things and make new support networks. They started to be more relaxed in new environments and improved their communication skills. They are currently one of the photographers and exhibition creators for the Portrait Project – A Snapshot of Integration - due to displayed at the end of October.</p> | <p>South Craven School</p> <p>A positive working relationship has been built with South Craven Schools where the Youth in Mind work mainly takes place with young people.</p> <p>The Buddies work has picked up and there is open access to young people offered by South Craven School who have allocated us rooms for meeting Buddies during school time. We are also working closely with Ilkley School, where some young people from the Craven Ward attend, in tackling anti-social behaviour in the Silsden, Addingham and Ilkley areas.</p> |
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| <p>Ilkley</p> | <p>Ward Information</p> <p>Ilkley has 3 open access sessions a week running from The Warehouse, these sessions are created to reach as many young people in the ward as possible. Monday is a disability group and young volunteers, Wednesday is for 13+ and Friday is a transition/Youth in Mind session for young people who are struggling in various aspects of their lives.</p> <p>Also, young people via the Buddies' Project get one-to-one support with a Youth Worker to discuss any of their issues or issues relating to mental health. The Ward Lead has also built up relationships with various organisations in the Ilkley area including the grammar school, voluntary organisations and other community members.</p> <p>This has created other sessions for young people including Tic Tac, School drop in's, Summer of Fun and also starting a detached session on a Friday night around ASB and firework safety.</p>  | <p>Case Study – summer of Fun</p> <p>During the summer holidays the youth service and the Ilkley Youth and Community association built a working partnership and created the Summer of Fun for the young people in Ilkley and any others that wanted to engage in summer activities. Summer of Fun had three park events including Bikes, Sports, BBQ, fit pit and arts and crafts; this was at the riverside park. Young people also went on various trips and activities including Blackpool, Alton Towers, Laser Quest and Clip and Climb. Alongside this youth provision ran the open access sessions and young people also engaged in a Youth in Mind session to build their confidence and self-esteem. This was an offer to the Buddies referrals to engage in positive activities over the summer period.</p> <p>All these sessions were well attended and young people also volunteered and mentored others to build on their skills to create the next generation of young volunteers and befrienders, for the inclusion and transition sessions that run from the Ilkley warehouse all year.</p> | <p>A positive working relationship has been built with Ilkley Grammar (IGS), this includes a Tic Tac session on a Tuesday Morning this is for young people struggling in school for various reasons, young people are also engaged during lunch time on a Tuesday as a Drop in.</p> |
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| <p>Worth Valley</p> | <p><u>Worth Valley Ward Update</u></p> <p>Youth Service has delivered evening youth sessions on Fridays at Oxenhope Community Centre in partnership with the Parish Council. Programmes incorporating recreational activities, themed workshops, cook and eats, trips, residential and life skills are developed and delivered with input from young people, volunteers and Youth Service staff. Young people are further empowering themselves by being part of a youth committee enabling them to influence decision making at Oxenhope Youth Project.</p> <p>Youth workers have supported and developed volunteering opportunities for young people and encouraged young people to gain accreditation through offering a variety of activities and programmes at Oxenhope. We have also supported delivery of the Community Alcohol Partnership for Oakworth and Haworth.</p> <p>Detached youth sessions have also taken place on Tuesday and Friday evenings covering the Worth Valley helping to alleviate issues around young people congregating in groups and being involved in ASB.</p> | <p><u>CASE STUDY</u></p> <p>Young person attending Oxenhope went through a very tough time with the bereavement of a parent, impacting on his school work, friendships and family relations. Youth workers and volunteers quickly identified concerns and responded in a variety of ways to keep the young person engaged, offering relevant support and ensuring he was able to work through his bereavement.</p> <p>This young person has since been involved in the youth committee, successfully applied for funds and helped organise a residential to the Dales. He is doing well at school and relationships with family and friends are good. He has a bright and positive outlook to the future.</p> | <p><u>UAK</u></p> <p>Youth workers have delivered an Anger Management course at UAK school Provided drop in sessions on a Monday afternoon Responded to One to One referrals Mental Health Presentation to all year assemblies Carried out EU consultation exercise in school</p> <p><u>HOLY FAMILY SCHOOL</u></p> <p>Delivered themed workshops for PHSE week to years 7 and 8</p> |
|----------------------------|---|--|--|

Constituency-wide

Keighley, Community Action Group

The Group is about Building Bridges between different



communities bringing people together from different areas of Keighley to try and make a difference. We aim to build up young people's own experience and life skills for the future. It's all about new experiences, trying new things and helping others through leadership. Our aim is to bring young volunteers together for them to gain a level 1 ASDAN volunteering accreditation. As a team

we want to inspire one another, gaining valuable team work experiences and skills.

The group have completed a Community clean up. Young people from Braithwaite coming together cleaning up areas surrounding the Keith Thompson centre. This consisted of clearing up rubbish, digging up weeds and over grown grass. Young people from Braithwaite took a lead on this project due to it being their own community and took immense pride in their own work. This was recognised by the locals and was appreciated massively. Young people planned the resources required for this project, allocating roles and responsibilities to the group. The group demonstrated



excellent team working and leadership skills.

Young people also cleaned up Bracken Bank and Parkwood young people's Centre. They have plans for the future to build a picnic area for others to enjoy and to create an arts mural outside Parkwood Centre. Each young person has taken on



various roles and taken a lead on different evenings. The group has been very consistent and been amazing young helpers. Through their good practice Bradford City Football Club recognised their good work and invited the entire group to attend a pitch presentation and to watch a league game in front of 13 thousand fans. A short video was made during the time they have been working and this video

was shown on the big screen. <https://youtu.be/GdFDqvB141U> (CAG Video)

In the future we plan on doing more creative and inspiring projects to help communities in Keighley and already have plans of an arts project. As a group they have worked well together and shown great determination to socialise with others and to exceed past their expectations above and beyond. All young people involved have had a massive influence on the decisions, choices, planning and organisation with the work completed and shown what a great leader they can be.

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Appendix C

***De facto* Youth Service Structures (Substantive posts (FTEs) and part time hours) 2019**

Bradford East (Staffing base budget = £385,000)

1 x Advanced Practitioner 26-29

1 x Youth Worker 20-23

4.5 x Youth Worker 16-19

0.5 x Youth Worker 12-15

1 x Apprentice Youth Worker

+ Up to 110 part time hours (combination of Youth Support Worker and Leaders in Charge contracted and casual) from base budget.

East total substantive posts = 8

Bradford West (Staffing base budget = £385,000)

1 x Advanced Practitioner 26-29

2.5 x Youth Worker 16-19

3 x Youth Worker 12-15

3 x Apprentice Youth Workers

+ Up to 110 part time hours (combination of Youth Support Worker and Leaders in Charge contracted and casual from base budget)

West total substantive posts = 9.5

Bradford South (Staffing base budget £314,000 + external £59k funding)

1 x Advanced Practitioner 26-29

1 x Youth Worker 20-23

3.5 x Youth Worker 16-19

1.0 x Youth Worker 12-15

2 x Apprentice Youth Workers

South total substantive posts = 8.5

+ Up to 90 part time hours (combination of Youth Support Worker and Leader in Charge contracted and casual) from base budget

Keighley (Staffing based budget £314,000)

1 x Advanced Practitioner 26-29

0.5 x Youth Worker 20-23

4 x Youth Worker 16-19

2 x Apprentice Youth Workers

+ Up to 90 part time hours (combination of Youth Support Worker and Leader in Charge contracted and casual) from base budget

Keighley total substantive posts = 7.5

Shipley (Staffing base budget £264,000)

1 x Advanced Practitioner 26-29

2.5 X Youth Worker 16-19

0.5 x Youth Worker 12-5

2 x Apprentice Youth Workers

+ Up to 90 part time hours (combination of Youth Support Worker and Leader in Charge contracted and casual) from base budget

Total fte in Substantive posts = 6

District wide (funded by external funds)

1 x AP

4 x Youth Workers (Preventing Serious and Organised Crime)

Total District wide (including vacancies recruiting to currently) = 5

APs District wide coordination responsibilities for the Youth Service

East – LGB and Trans work

West – None currently

South – Child Sexual Exploitation and Mental Health work

Keighley – Inclusion Work

Shipley – Youth Inspectors

District wide team – BOA Ambassadors, Workforce Development, Integration Strategy, Serious Organised Crime and Detached work

NB Apprentices employed District wide but placed in above Areas. Bradford West have an additional apprentice paid for out of base budget

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Report of the Director of Place to the meeting of the Keighley Area Committee to be held on Thursday 17 October 2019

N

Subject:

Neighbourhood Wardens and Environmental Enforcement

Summary statement:

This report informs the Area Committee of the work undertaken by the Neighbourhood Warden and Environmental Enforcement Teams in the Keighley Area.

Report Contacts:

Jonathan Hayes
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Email: jonathan.hayes@bradford.gov.uk

Amjad Ishaq
Environmental Enforcement Manager
Officer Phone: (01274) 431066
E-mail: amjad.ishaq@bradford.gov.uk

Portfolio:

Neighbourhoods and Community Safety

Overview & Scrutiny Area:

Regeneration and Environment

1. SUMMARY

- 1.1 This report informs the Area Committee of the work undertaken by the Neighbourhood Warden and Environmental Enforcement Teams in the Keighley Area.

2. BACKGROUND

Environmental Enforcement

- 2.1 The Environmental Enforcement Team is responsible for enforcing legislation affecting the visible environment. There are five area based teams of Environmental Enforcement Officers who are co-located within each of the five Area Offices.
- 2.2 Environmental Enforcement Officers respond to complaints generated through the Council's Contact Centre, e-contact and from referrals by Wardens, other Neighbourhoods staff and stakeholders. Typically these referrals (known as service requests) can range from fly tipping, rubbish in gardens, waste from commercial premises, burning of waste and rodent infestations. The co-location arrangements facilitates improved communications between the Enforcement, Wardens, Street Cleansing, Parks and Ward Officer teams pooling together skills, expertise, data and knowledge to have a greater reach and more informed impact.

A New Restructured Service

- 2.3 In April 2019 the Neighbourhood Service was restructured in order to further align services and to bring about improvements in service delivery. Due to the synergies between Neighbourhood Wardens and Environmental Enforcement Officers the two services were brought together under a single management structure working from each of the five Area Co-ordinators' Offices.
- 2.4 Neighbourhood Wardens, including one Team Leader in each team, are based in each Area. They are managed by a Warden and Environmental Enforcement Manager. This manager also has responsibility for the Enforcement Officers who work in their area.
- 2.5 The staff work between 9am and 5pm Monday to Friday, but if necessary will work outside these hours occasionally on specific initiatives, projects and / or events. In Keighley and Shipley two members of each Neighbourhood Warden team carry out the role and have the same duties and responsibilities but can ride a Motor Bike and work a shift pattern. This covers alternate weekends and evenings(during Spring/Summer months) but again if necessary will work outside these hours. This resource allows deployment to outlying areas or difficult to access areas as well as patrol/presence across Keighley and Shipleys Cemeteries and Parks.
- 2.6 The new working arrangements allow Environmental Enforcement Officers to triage their work and delegate work to Neighbourhood Wardens. This allows Enforcement Officers to prioritise more complex cases and focus their attention on formal enforcement sanctions such as serving statutory notices and preparing prosecutions.

- 2.7 Working closer with Enforcement Officers and the provision of additional training will improve the knowledge and skills of Neighbourhood Wardens and increase capacity to deal with environmental problems affecting the visible environment.
- 2.8 Neighbourhood Wardens no longer enforce parking contraventions and their role is much more focussed around dealing with environmental problems such as fly tipping, rubbish in gardens, commercial waste, litter and dog fouling, education and awareness raising. In addition, Neighbourhood Wardens patrol their neighbourhoods to provide a reassurance role to public and report any anti-social behaviour and any other issues that they come across. They are authorised to enforce litter and Dog Control Order Offences. Promotion of the 'People Can' approach underpins their work, working with residents, businesses and other stakeholders to encourage behaviour change.

Tackling Fly tipping

- 2.9 Fly tipping is a criminal offence that carries an unlimited fine or up to 5 years imprisonment upon successful prosecution. Nationally there have been year on year increases in fly tipping. In 2017/2018 - 15,021 incidents of fly tipping were recorded by the Contact Centre in Bradford and 3,747 tonnes of fly tipped waste and litter was collected the Council. In 2018/2019 this rose to- 16,847 incidents of fly tipping and 4,007 tonnes of fly tipped waste and litter collected the Council.
- 2.10 The Environmental Enforcement Team actively investigates fly tipping incidents to identify and penalise offenders. In 2018/2019 the team investigated 3,640 reports of fly tipping. However, identifying offenders is sometimes problematical as fly tipping is usually done covertly to avoid being caught. A mix of education, awareness and enforcement are undertaken in areas where fly tipping is a reoccurring issue involving community members, businesses, faith groups and other partners.
- 2.11 The Environmental Enforcement Team receives complaints about fly tipping from members of the public and Councillors and where possible all complaints of fly tipping are investigated. This usually involves Neighbourhood Wardens searching through waste to look for evidence or door knocking to see if there are any witnesses. Where evidence is found cases are referred back to the Environmental Enforcement Officer and depending if the offence is proved the Enforcement Officer can consider enforcement options such as issuing a £400 fixed penalty fine or prosecution.

Surveillance of fly tipping hotspots

- 2.12 The Team continues to use CCTV technology to attempt to capture fly tippers in the act. A range of cameras are used to suit different circumstances allowing flexibility on where and how the cameras are sited e.g. rural locations, lay-bys, residential areas.
- 2.13 The camera locations are constantly reviewed and, if necessary, the cameras are moved to ensure they are placed at locations where fly tipping is occurring.
- 2.14 A recent test of a new type of "standalone" camera has provided some success in

capturing environmental offences. The use of the new camera was a pilot project in partnership with Vodafone and Council ICT. The camera is powered by solar power and sends images and alerts over the mobile phone network.

- 2.15 The camera can be placed at locations that do not require electricity supply therefore giving even greater flexibility for deployment. In addition, all captured images are recorded remotely on a “Cloud” storage facility and the images can be accessed remotely. Also, the camera alerts the Team via text message whenever images are captured and these images can be streamed and viewed in real time.
- 2.16 The team are hoping to purchase more of these types of cameras to further enhance our surveillance capability.
- 2.17 Since the restructure Wardens and Enforcement Officers are working much more closer to ensure the rotation of cameras is more frequent. Wardens and Enforcement Officers work in partnership to identify new locations, monitor locations and move cameras where there has been reports of inactivity at any current locations to ensure effective deployment of CCTV. Locations are prioritised based on information provided through a mix of intelligence from local residents, wardens, members and other stakeholders with a particular emphasis on areas experiencing high levels of fly tipping. In instances where VIPA cameras have been successful in capturing offences being committed each of these cases are fully investigated with a view to undertaking a prosecution and / or issuing a fine.

Tackling fly tipped domestic waste

- 2.18 Since the introduction of the fortnightly domestic waste bin policy, Enforcement Officers and Wardens have been coming across more incidents of domestic waste being fly tipped on streets. Quite often these bags are placed near litter bins or at bin collection points with bags of waste regularly appearing on streets on non bin collection days. A lack of awareness of bin collection dates has also resulted in the wrong type of waste being left out e.g. domestic waste being placed on streets on recycling days and vice versa.
- 2.19 Enforcement Officers and Wardens have been working in partnership with the Waste Collection Service to try to tackle this problem. The approach involves a combination of education and enforcement with the focus being on ensuring that landlords and tenants of rented property take responsibility for managing the waste produced from their properties. In addition, education and awareness work has been undertaken through reassurance action days involving home visits, talks in local centres, school assemblies, visual audits and litter bins with young people, places of workshop and attendance at community events sharing waste minimisation advice, encouraging people to recycle properly and share information on how to report people fly-tipping.
- 2.20 Any black bags of waste that are found are searched for evidence. Wardens are involved with undertaking initial investigations and where evidence may be sufficient to support a prosecution the case is reallocated to an Enforcement Officer. Enforcement Officers depending upon the circumstances can issue a Community Protection Warnings (CPWs) to the occupier(s) to stop them from placing waste on streets and request that all waste be placed in green wheelie bins.

- 2.21 Waste Management Officers issue Environmental Protection Act 1990 – section 46 notices on occupiers to formally enforce the requirement to ensure all waste is placed in green bins and that no side waste is presented.
- 2.22 Where CPWs are issued to tenants the Enforcement Officer also issue CPWs to landlords requiring the landlord to ensure a bin is provided at the property, to ensure that tenants are instructed on how to manage their waste and to regularly inspect the property to ensure no waste is kept uncontained in the gardens.
- 2.23 Any contaminated recycling bins are emptied by Waste Management and removed from the location. All fly tipped waste is removed by Waste Management once evidence has been removed.
- 2.24 Enforcement notices are issued to landlords and owners of properties where accumulated waste in gardens is found.
- 2.25 Where necessary, interpreters will work with Waste Advisors to talk to residents and advise on recycling, promote the Bulky Waste Collection Service and give general advice about the bin collection service.
- 2.26 In order to facilitate this process the Neighbourhood Service is exploring community-led solutions to promote responsible behaviour and bring about behaviour change. This will include recruiting community volunteers and includes inviting people for whom English is not the first language to apply for vacancies as Neighbourhood Wardens. The team have delivered a range of community-led litter picks, backstreet tidy ups, clearance of parks, woodlands and other open spaces in partnership with a range of organisations and residents.

Improved technology

- 2.27 A new smartphone app has been developed which allows Enforcement Officers to send case work directly to Wardens. Wardens can update case details and evidence such as pictures in real time whilst on patrol and can also log any new cases. This allows for a more efficient work flow and enables Wardens to spend more time on patrol as opposed to returning to the office to update computer records. Furthermore, this approach also reduces the need for Wardens to telephone the Contact Centre and within minutes they can log issues and these are referred through the automated Council E-Systems to the relevant Council Services. In addition to the 500 service requests the team have received since April 2019 the Neighbourhood Wardens have created over 647 new cases whilst on patrol in the Keighley area.
- 2.28 When Wardens come across flytipping their role is to identify where the waste has come from by searching through the waste and finding evidence. Where evidence is found photos are taken and using the new app the case can be sent directly to Enforcement Officers. Once the evidence has been securely retained arrangements can then be made to have the waste removed.
- 2.29 If the waste is on private land the Enforcement Officer will identify land ownership and request that the land owner removes the waste. If necessary, this can be done

by serving notice on the land owner.

- 2.30 If the waste is on a highway the Wardens will arrange for the waste to be removed by the Street Cleansing Service.

Crime Scene Tape

- 2.31 Usually when fly tipping on highways and streets is reported to the Street Cleansing Service the waste is removed within 24 hours. Whilst this provides an efficient service to the public, research undertaken by Keep Britain Tidy suggests that this may also encourage fly tipping as the waste is removed quickly and nobody notices it is there as often the waste is removed first thing in the morning.
- 2.32 Over the last few months when Wardens have come across flytipping they have, in some cases, been placing “crime scene tape” around the waste. They also place a sign on the waste stating that a crime has been committed and evidence has been removed and that the matter has been reported. The waste is then left for several days before being removed to ensure as many people as possible see the message – namely that fly tipping is a crime and that there may be potential consequences if anybody is caught dumping rubbish.
- 2.33 The use of crime scene tape has helped raise awareness of the fly tipping problem as wardens are often asked why the tape is being used and Wardens have received some positive feedback from the public. In some of the locations where this approach has been taken there have been some positive outcomes with reduced fly tipping, intelligence about possible offenders and residents volunteering to help with litter picking and tidying up affected areas.

Partnership Work – Operation Steerside

- 2.34 Operation Steerside is a Police-led initiative aimed at tackling vehicle crime. As part of this operation the Police hold multi-agency static “Stop & Search” events where agencies from a number of organisations e.g. Police, DVLA, VOSA, HM Customs & Excise, Trading Standards stop and check vehicles to ensure they are compliant with the law.
- 2.35 Over the last year the Environmental Enforcement Team has worked in partnership with the Police on Operation Steerside to identify vehicles that are carrying waste illegally. This has resulted in a number of illegal waste carriers being stopped and issued with notices to produce waste carriers licences and waste transfer notes.
- 2.36 In addition to the Stop & Search, on a weekly basis a Police Officer and an Environmental Enforcement Officer are paired up and drive around pre-known locations to identify vehicles of interest. This is either vehicles that have been caught on camera fly tipping but have no registered keeper or simply vehicles that are spotted carrying waste. This type of operation has been successful in identifying a number of vehicles that do not have waste carriers licences and officers have been ensuring that appropriate enforcement action has been taken to ensure drivers comply with the law.

- 2.37 Over the last year 49 producers have been issued resulting in most drivers obtaining waste carriers licences. There are currently 4 prosecutions pending where drivers have failed to present the legally required paperwork.

Householder Duty of Care – Fixed Penalty Notice

- 2.38 Nationally there has been a year on year increase in fly tipping offences. Over a third of the waste involved in illegal fly-tipping is from households, resulting in waste crime costing the UK economy around £600 million every year, according to The Environment Agency.
- 2.39 The householders duty of care under section 34(2A) of the Environmental Protection Act 1990 requires occupiers of a domestic property to take all reasonable measures available to them to ensure that they only transfer household waste to an authorised person. This includes:
- Details of the business and of any vehicle used which can be linked to an authorised operator;
 - A record of the operators registration or permit;
 - A receipt for the transaction which includes the business details of a registered operator;
 - A copy of the carrier's waste licence or site's permit.
- 2.40 If an unauthorised waste carrier is found to be carrying waste and/or the waste is subsequently fly tipped and can be directly linked back to the householder, the householder has committed an offence under the householder duty of care if the householder cannot demonstrate that they took the above mentioned reasonable measures.
- 2.41 Changes in the law mean that householders are being held more accountable for their household waste and where it ends up. If householders are found to have disposed of waste with someone who is going to illegally dispose of it, they can be prosecuted or now be offered a fixed penalty notice (FPN).
- 2.42 Prior to 2019 the only options open to the Council were to prosecute or offer formal cautions for householder duty of care offences. Between 2017 and 2018 there were 2 prosecutions brought by the Council and 8 formal cautions issued. In 2018/19 this rose to 14 cautions being issued.
- 2.43 However, prosecutions are costly for the Council and for the Courts, and also result in householders being left with a criminal record. Having the option of a FPN can avoid unnecessary criminal prosecutions, reduce costs, and be more effective at changing behaviour. It is hoped that these changes will encourage householders to think about who is collecting their waste and where it will end up.
- 2.44 Fly-tipping investigations of household waste have identified an increasing trend amongst unlicensed waste operators who are now targeting householders via social media, local advertising and door-to-door sales pitches. They tempt people with cheap prices for the removal of large items of waste, including furniture, building

waste and white goods which inevitably end up dumped on highways or land often just a few streets away.

- 2.45 It is often the householder that unwittingly finds themselves the victim of unscrupulous waste carriers who have charged householders for taking waste away only to dump it in a lay-by. These traders rely on householders not asking questions as to whether or not they are registered to carry and dispose of waste.
- 2.46 On 7th January 2019 the Environmental Protection (Misc Amendments)(E&W) Regs 2018 came into effect allowing for a Fixed Penalty Notice (FPN) to be issued for Householder Duty of Care (HHDcC) Offences as an alternative to prosecution.
- 2.47 In April 2019 the Council Executive approved the introduction and use of a fixed penalty notice. The level of the fine was set at £250 reduced to £200 for early payment.

Dog Control Orders

- 2.48 In 2017 the existing Dog Control Orders converted Public Space Protection Orders. These new orders have a life span of 3 years and will lapse in October 2020 unless they are formally extended.
- 2.49 In 2019 a new public consultation will take place to seek the views of residents of Bradford in order to make informed decisions as to whether to extend the existing orders or apply new ones in areas where there are no current control orders.
- 2.50 Following the results of the consultation a district wide review of signage will ensure that correct signage is placed at appropriate areas to raise awareness of the orders and the fines that can be imposed for their breach. Neighbourhood Wardens will be responsible for issuing FPNs for any dog control offences.

Tackling Litter

- 2.51 Neighbourhood Wardens are authorised to issue fixed penalty notices (FPNs) to people that drop litter. All Neighbourhood Wardens are currently being re-trained to ensure they have the skills and knowledge to enforce these offences.
- 2.52 Each of the area teams has been tasked to identify litter hotspots and to arrange litter action days. A zero tolerance approach will ensure that FPNs are issued for any litter dropped, including cigarette butts. A range of educational awareness work sharing key messages about the impact and consequences of litter have been delivered in schools, community centres and places of worship including promoting recycling. Business engagement and focussed litter patrols are also carried out in hot-spot areas.

Proactive work with landlords

- 2.53 The Council wants to work in partnership with landlords to sign them up to an agreement to ensure that they manage waste generated through their tenancies. Landlords will be required to make sure that a domestic waste bin is present at the property, recycling is promoted, tenants are aware of the collection day and that

they know about the bulk refuse service and household waste sites. Landlords will be expected to inspect their properties to ensure that waste is not being stored in gardens. If landlords are able to demonstrate that they are meeting all these obligations officers will take enforcement action against the tenants. An initiative on Back Cavendish Street is currently being undertaken by the Neighbourhood Wardens.

Litter from vehicles

- 2.54 The Council actively encourages the public to report litter from vehicles. A recent “Don’t be a tosser!” campaign has received a lot of media attention and comments on social media. The high profile campaign is designed to raise awareness and encourage the public to report littering from vehicles.
- 2.55 Under the new Littering from Vehicles outside London (Keepers: Civil Penalties) Regulations 2018 regulations, the registered keeper of the vehicle can be held responsible for the litter from vehicle offence and a Penalty Charge Notice (PCN) can be issued to the registered keeper of the vehicle.
- 2.56 The new regulations enable district Councils in England (outside London), to issue a civil penalty notice to the keeper of a vehicle from which litter is thrown. This removes the need to identify precisely who threw the litter before enforcement action can be taken.
- 2.57 To issue a civil penalty for littering from a vehicle, Enforcement Officers have to be satisfied that, on the balance of probabilities, litter was thrown from that vehicle. If a civil penalty is not paid on time, the penalty amount automatically doubles. The Council can recover unpaid amounts as a civil debt or via county court order.
- 2.58 It is recognised that the reporting of such offences can be open to abuse and fraudulent complaints can be made by the public. In order to ensure the Council only take enforcement action where offences are committed, the Council will only consider reports from members of the public where video evidence is submitted that clearly identifies the offence.
- 2.59 In June 2019 the Council Executive approved the introduction and use of the new litter from vehicles Penalty Charge Notice. Officers from Environmental Enforcement and Parking Services are currently working with the Council’s IT services and the Parking Services software provider to configure systems to allow the processing of litter from vehicles offences.

Litter & Waste from Takeaways

- 2.60 With a reduction in street cleansing resources it is no longer sustainable to expect the Council to be held responsible for clearing all waste and litter generated from businesses. Fast food businesses tend to generate a significant amount of fast food litter and this accounts for a large proportion of complaints received by the Council.
- 2.61 Wardens and Enforcement Officers are beginning to work with fast food takeaways to encourage these businesses to minimise their environmental impact.

- 2.62 This includes signing up to a formal partnership agreement between the Council and the business to comply with their duty of care regarding their waste. The businesses agree to reduce packaging, especially plastic, to promote anti-litter messages to their customers and to take responsibility for the rubbish that their customers drop by carrying out regular litter picks around their premises or litter hotspots that their customers frequent. In return the Council will supply free litter pickers, gloves and bags that businesses can place next to litter bins. The Council will also ensure that the area is swept regularly by a mechanical sweeper. Businesses are also reminded that tougher enforcement action can be taken against them if they do not clean up litter from their business. Where engagement options have been exhausted enforcement opportunities are explored.
- 2.63 This approach is currently being trialled with a small number of takeaways across the District and if this voluntary partnership proves to be successful it will be rolled out across the whole District.

Behaviour Change

- 2.64 The Enforcement Team works closely with the Marketing and Communications Office to ensure all successful prosecutions for waste offences are publicised through the press and social media in order to maximise awareness of these types of offences and penalties to hopefully affect behaviour change so that the public become more responsible about their waste. The local media has been particularly supportive and has helped raise awareness.
- 2.65 The Team is currently working to develop a “Grime stoppers” social media feed where images of people and vehicles wanted in connection with fly tipping will be uploaded to the Council’s social media sites. We will be asking the public for their support to identify the offenders and where possible tough enforcement action will be taken.

Work with children and young people

- 2.66 Neighbourhood Wardens will work in primary, secondary schools and sixth form settings delivering participatory environmental initiatives addressing local area priorities from litter, fly tipping, recycling, lower level anti-social behaviour problems and road safety challenges. They work closely with schools to encourage them to work towards acquiring the ECO-schools award and the take-up of recycling.
- 2.67 One example where Keighley Neighbourhood Wardens organised and attended a Litter Pick with children and staff from St Andrews School, Keighley. Equipment including litter pickers; high viz vests and bags were provided by Keighley Co-ordinators Office. At the beginning of the litter pick the Neighbourhood Wardens spoke to the children about health and safety. On the day 60 children took part; five members of staff along with a number of volunteer helpers. The children on their litter pick activities covered a large area including Cashmere Street; Postman’s Walk; Mohair Streets and parts of West Lane and North Dene Road.
- 2.68 The children who took part thoroughly enjoyed the experience and had a great time; were enthusiastic and highly motivated in taking on board the message of the importance of clean communities; neighbourhoods; recycling and the hazards of fly-

tipping. The children expressed interest in taking part in more of these types of activities in the future. The Keighley Neighbourhood Wardens were invited back to the school to take part in St Andrew's School Young Leadership Celebrations where the children showed their appreciation and thanked the Neighbourhood Warden Team Members for their support.

- 2.69 Neighbourhood Wardens will be developing and delivering tailored junior warden scheme where young people will explore a broad range of environmental challenges, roles and responsibilities and develop solutions, including young people taking part in visual audits, litter picks, poster competitions and other clean-ups. Wardens will engage with the wider school community through school assemblies and attend parents' engagement events and school fun days.

Road Safety work in schools

- 2.70 Officers from the Council's Road Safety Team will train Wardens to offer a range of measures to promote road safety in schools. This could include a range of interventions from designing a poster and using this to promote responsible parking with parents and other drivers, school-based assemblies, focused work with specific year groups, cycling safely and encouraging people to safely walk to school.
- 2.71 Keighley Wardens have planned presentations that will take place next month at Long Lee and Ingrow Primary Schools.

Empowering communities and vulnerable people

- 2.72 Neighbourhood Wardens provide opportunities to link residents to volunteer with local good causes through developing people as community champions. Residents will be supported and trained to develop their skills, capacity and confidence to take part in positive social action e.g. co-ordinating and organising a litter pick. In addition, Wardens give advice and guidance on recycling, bulk refuse collection service, household waste and recycling centres etc, challenging peoples' perceptions and helping to change their behaviour.
- 2.73 Wardens provide support to vulnerable communities for example individuals suffering from dementia, loneliness, fuel poverty and exploitation. Neighbourhood Wardens have undertaken Safeguarding training to enable them to recognise vulnerable people, to be able to sign-post and connect them to services to reduce social isolation, improve cohesion, deal with poor housing standards and tackle exploitation.

Enforcement and Wardens Actions 2018/19

- 2.74 In 2018/19 the Enforcement Team dealt with 9442 service requests. 2903 complaints of flytipping were referred to the Enforcement Team for investigation. The remaining 4695 cases were referred and progressed by Wardens. The table below highlights some of the actions by the Enforcement Team in relation to waste offences district wide and details for the Keighley Area.

| | | |
|---|---------------------|----------|
| Enforcement Action Taken | Total District wide | Keighley |
| Community Protection Warnings issued (CPWs) | 1284 | 104 |
| Community Protection Notices issued (CPNs) | 365 | 19 |
| Other Statutory Notices issued | 286 | 14 |
| Fly tipping Fixed Penalty Notices issued | 18 | 3 |
| Other Fixed Penalty Notices issued | 156 | 15 |
| Prosecutions & cautions | 20 | 2 |

Service requests by Ward in Keighley

- 2.75 In 2018/2019 the service requests received from customers (excluding cases created by Wardens when on patrol) in each Ward in the Keighley Area were as follows:

| Ward | Service Requests |
|------------------|-------------------------|
| Craven | 67 |
| Ilkley | 36 |
| Keighley Central | 335 |
| Keighley East | 174 |
| Keighley West | 174 |
| Worth Valley | 89 |
| Total | 845 |

3. OTHER CONSIDERATIONS

There are no other considerations.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 This report is a briefing on levels of fly tipping, enforcement and campaign initiatives within the District at the present time.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There are no specific risk management and governance issues.

6. LEGAL APPRAISAL

- 6.1 There are no specific legal issues.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- 7.1.1 Committee decisions will need to be made in line with Equal Rights legislation. This will require committees to assess the potential equality impact of any decisions they make.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 Increased local decision-making has the potential to create more sustainable solutions to local issues.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.3.1 There are no greenhouse gas emission impacts directly arising from this report.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 Increased local decision making has the potential to improve community safety through more closely addressing local priorities.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no Human Rights Act implications arising from this report.

7.6 TRADE UNION

7.6.1 There are no direct specific trade union issues.

7.7 WARD IMPLICATIONS

7.7.1 The information in this report is relevant to all Wards in the Keighley Area.

7.8 IMPLICATIONS FOR CORPORATE PARENTING

7.8.1 There are no specific implications for corporate parenting arising from this report.

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESSMENT

7.9.1 There are no specific issues arising from this report.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 There are no not for publication documents.

9. OPTIONS

9.1 That the Keighley Area Committee adopts the recommendations outlined in this report.

9.2 That the Keighley Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That the Keighley Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

- 10.1 That the Keighley Area Committee welcomes the work undertaken by the Neighbourhood Warden and Environmental Enforcement Teams in the Keighley Area as outlined in this report.

11. APPENDICES

- 11.1 None.

12. BACKGROUND DOCUMENTS

- 12.1 Street Cleansing, Environmental Enforcement and Council Wardens Service, Document "O", Keighley Area Committee, 22 November 2018



Report of the Director of Place to the meeting of the Keighley Area Committee to be held on 17th October 2019

O

Subject:

Parks and Green Spaces Annual Report

Summary statement:

The operational management and maintenance of Bradford District's Parks and Green Spaces is a service devolved to Area Committees. The service merged with the Street Cleansing Service in April 2019. This report seeks to review the activity during the past year and the trends and direction options where available for future service delivery.

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Portfolio:

Healthy People & Places

Overview and Scrutiny Area:

Regeneration and Environment

1. SUMMARY

- 1.1 The operational management and maintenance of Bradford District's Parks and Green Spaces is a service devolved to Area Committees. The service merged with the Street Cleansing Service in April 2019. This report seeks to review the activity during the past year and the trends and direction options where available for future service delivery.

2. BACKGROUND

- 2.1 In April 2019 the management structure of Parks and Green Spaces merged with the Street Cleansing Service. This followed the 'lift and shift' of the Parks and Green Spaces operation from Sport and Culture to Neighbourhood and Customer Services in September 2018. There are five Parks and Street Cleansing Managers who report to an Area Coordinator and oversee the operation of both Parks and Street Cleansing services. The individual staff teams have not yet amalgamated to the same operating locations. However, the intention is to do so and work is currently ongoing with Estates.
- 2.2 The Parks and Green Space Development, Technical and Play Officers remain within Sport and Culture; a summary of their work is detailed in section 3.
- 2.3 There are over 188 named parks, playing fields, recreation grounds and pleasure gardens throughout the district. Operation and maintenance of these sites falls to the devolved service via the Area Coordinators and the Parks and Street Cleansing Managers. These sites range from district wide destination parks with a wide range of facilities and large sporting hubs, to parks and open spaces provided for local communities.
- 2.4 Facilities within these sites include a wide range of buildings and structures, many of which have 'listed' status. These include operational depots, lodges, changing rooms, pavilions, cafes, statues, bridges, memorials, walls, gates and fences in addition to lakes, paths, signage and seating.
- 2.5 Operation of these sites including the coordination of their use and the direction of development is in collaboration with the 'Friends Of' groups. Other user groups include bowling, football, rugby and cricket teams, and regular users such as Park Run, fitness classes, cycle training, and model engineering clubs.
- 2.6 The Service books and facilitates an annual cycle of fun fairs, circuses and band concerts across the district. We also provide venues within the parks and green spaces for over 200 events each year. These events range from Friends Of events, and events provided by, or aimed at the local communities, to large events with a district wide appeal.
- 2.7 In addition to the operation and maintenance of the Park's sites the service also oversees the highway weed spraying contract and provides a grounds maintenance service to the council's varied estate. This includes the civic spaces in town and city centres, roundabouts and urban highway verges, cemeteries, social residential care facilities, libraries, sports centres, museums, public open space and other grassed

open spaces. The combined total area of the grass maintained by the service is in excess of 7.5 million square metres; the equivalent of 1043 Wembley Stadium pitches. The service also plays a major role in the winter gritting programme.

2.8 The service operates in committee areas with each area retaining its own staffing profile and budget. Some service delivery across boundaries occurs due to geographic practicalities, skill set and service demand. This enhances service efficiency. The service operational staff base is 72 gardeners and 21 seasonal workers. Included in the base line are nine vacancies which are currently being covered with additional agency staff and tendered contracts for grass cutting operations. Rationalising the area budgets taking into account previous and future budget savings will enable the service to rebase staffing for next year.

2.9 District wide Parks Depots Budget

| Expenditure | 2019-20 £'000 | Income by Source | 2019-20 £'000 |
|--------------------------------|------------------|---------------------|------------------|
| Employees | 2,810 | Other incl. | (594) |
| Premises | 571 | (Fees and charges) | |
| Transport | 811 | | |
| Supplies and services | 244 | | |
| Third Party Payments | (933) | | |
| Gross Cost | 3,502 | Total Income | (594) |
| Net Council Base Budget | | | 2,908 |

2.10 Recent budget savings focus on alternative management and maintenance models of sites and facilities. This has and is likely to continue to include Community Asset Transfers, Licences, Leases and Service Level Agreements. Ward Members are consulted as part of the process.

2.11 Maintenance standards across the Bradford District reflect the staffing level and previous budget savings. Previous reductions in the service level have included reduction in the maintenance frequency of all grass areas, bowling greens, shrub beds during the mowing season and the reduction of annual floral displays.

2.12 Grass cutting related complaints April to September 2019 District-wide:

| Area | 2019 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | Change 18/ 19 | Change % |
|----------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|---------------|-------------|
| East | 69 | 51 | 48 | 164 | 145 | 191 | 72 | 86 | 70 | 95 | 66 | -29 | -31% |
| Keighley | 58 | 44 | 65 | 93 | 60 | 87 | 71 | 70 | 73 | 31 | 57 | 26 | 84% |
| Shipley | 42 | 38 | 64 | 77 | 58 | 69 | 56 | 48 | 24 | 48 | 42 | -6 | -13% |
| South | 83 | 78 | 61 | 349 | 186 | 222 | 97 | 175 | 104 | 256 | 92 | -164 | -64% |
| West | 52 | 36 | 37 | 97 | 53 | 62 | 41 | 37 | 33 | 36 | 36 | 0 | 0% |
| Multiple Areas | 16 | 4 | 9 | 43 | 35 | 25 | 13 | 24 | 21 | 27 | 23 | -4 | -15% |
| Unknown | 9 | 21 | 17 | 43 | 30 | 40 | 19 | 29 | 17 | 23 | 9 | -14 | -61% |
| Total | 329 | 272 | 301 | 866 | 567 | 696 | 369 | 469 | 342 | 516 | 325 | -191 | -37% |

- 2.13 The table shows even with the significant change in management structure, complaints reduced by 37% overall. Although there has been an increase in complaints in Keighley there has been a decrease in the other four constituencies.

Keighley District Overview

- 2.14 The Keighley district has a mix of provision including large municipal parks for example Cliffe Castle, heavily used smaller sites like Central Park Haworth and Riverside Garden Ilkley, many town and village parks plus Victoria Park in Keighley which hosts fairs, circuses and other events.
- 2.15 There is a focus on grass sports pitches with multi-pitch facilities at King George V Playing Fields, Marley and East/West Holmes Fields, Ilkley.
- 2.16 There are numerous other parks and green spaces across the area including but not limited to:

Addingham Recreation Ground, Arctic Street Play Area, Backstone Way Recreation Ground, Beeches Play Area, Brackenbank Crescent Play Area, Chapel Road Recreation Ground, Church Road Recreation Ground (Addingham), Cross Roads Park, Devonshire Park, East Morton Recreation Ground, Granby Lane Recreation Ground, Haworth (Acre Lane) Recreation Ground, Highfield Recreation Ground, Ilkley Memorial Gardens, Ilkley Pool and Lido, Long Lee Recreation Ground, Lund Park, Mill Ghyll, Mytholmes Recreation Ground, North Dean Road Recreation Ground, Oakworth Park, Oxenhope Recreation Ground, Park Wood Street Recreation Ground, Silsden Park, Silsden Road Recreation Ground, Stanbury Recreation Ground, Steeton Bowling Green, Steeton Recreation Ground, Thwaites Brow Play Area, Utley Recreation Ground, Whinswood Park Recreation, Ground, White Bear Recreation Ground, Wide Lane Recreation Ground.

Operational Review

Horticultural and Maintenance review 2019

- 2.17 Service performance can fluctuate due to staff absence and variation in seasonal patterns. However, it is anticipated that the mowing operation will achieve the targeted 10 cuts this season. Other horticultural seasonal works over the autumn and winter are expected to be completed as per schedule.
- 2.18 Grass cutting related complaints April to September 2019 by ward:

| Ward Sort | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 |
|----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Keighley: Multiple Wards | 6 | 2 | 6 | 9 | 7 | 11 | 3 | 9 | 8 | 3 | 4 |
| Keighley: Craven | 12 | 6 | 9 | 11 | 10 | 13 | 11 | 12 | 12 | 3 | 10 |
| Keighley: Ilkley | 5 | 6 | 7 | 10 | 13 | 13 | 14 | 11 | 7 | 4 | 8 |
| Keighley: Keighley Central | 14 | 11 | 4 | 13 | 7 | 12 | 11 | 7 | 6 | 3 | 5 |
| Keighley: Keighley East | 4 | 6 | 8 | 17 | 12 | 16 | 14 | 11 | 11 | 5 | 9 |
| Keighley: Keighley West | 10 | 8 | 16 | 14 | 5 | 15 | 7 | 13 | 16 | 7 | 10 |
| Keighley: Worth Valley | 7 | 5 | 15 | 19 | 6 | 7 | 11 | 7 | 13 | 6 | 11 |

Litter in Parks and Green Spaces

- 2.19 The Keighley district has 226 litter bins across its parks and green spaces. Two gardeners rotate around the Keighley area emptying bins and litter picking each site weekly. The Ilkley team operate a higher frequency in busy periods of three times a week. Cliffe Castle, Central Park Haworth and sites by the riverside in Ilkley are emptied on Sundays preceding Bank Holidays. It is hoped over time that when Parks and Cleansing staff move together into area depots that closer working operations will further improve services.
- 2.20 Six solar powered smart bins have been located at Riverside Gardens Ilkley, Stanbury Recreation Ground, East Morton Recreation Ground and Thorneycroft Road Riddlesden to help assist with capacity and frequency of visits. These bins hold nine times more litter than standard bins, compacting the litter to increase the amount that can be deposited before they require emptying. Managers are alerted automatically by email when the bins are full.
- 2.21 The control of litter within park sites can be problematic due to peaks in demand during periods of good weather. Where possible, other gardeners assist the dedicated team to control the spike in demand but this removes them from their normal horticultural duties.

Awards

- 2.22 Cliffe Castle was visited by Green Flag Award judges this spring and was subsequently awarded both a Green Flag Award and Green Heritage Status. Central Park Haworth retains its Green Flag Award with a mystery shopper style judging visit due this autumn.
- 2.23 Cliffe Castle had further success in Yorkshire in Bloom attaining a Platinum Award in the Parks and Gardens section. Judges commented “The commitment to adhering to the historical period for the renovation of the site make, this site unique and the staff should be commended for this vision”.

Events

- 2.24 Events taking place in Parks and Green Spaces in the Keighley district this year included a teddy bear picnic at Cliffe Castle, fun fairs and circuses at Victoria Park and East Holmes Field and band concerts at Central Park Haworth and Cliffe Castle.
- 2.25 Over 50 other community events took place include 1940’s and 1960’s events, walks, runs, orienteering and races including Race for Life and Paint Rush, Keighley Show, inflatables and play days and festivals.
- 2.26 In terms of events, the organisers are responsible for all litter and waste management when using parks and green spaces.

Direction and Trends

- 2.27 The Service has a commitment to continue to engage with clubs and community groups to encourage them to take over the management and maintenance of playing pitches and bowling greens. The service remains open to Community Asset Transfers of facilities to Town and Parish Councils.
- 2.28 There is an increased desire within the district and a trend nationally, towards more 'nature friendly' parks. This leads us towards reducing the amount of chemicals used in parks and green spaces and increasing the amount of space managed with nature in mind, providing habitats for plants and animals. Chemicals are used to manage weeds on hard surfaces and grass growth around obstacles and vertical edges.
- 2.29 Moving in this direction requires a mind shift in relation to what is considered a well maintained park or green space. Areas of long grass under trees, on bankings and in designated areas, would be considered the norm. Plants previously considered as weeds would be welcomed as diverse flora.
- 2.30 The Friends of Peel Park in Bradford East have been instrumental in assisting officers to test a nature friendly approach this summer. Agreed areas in the park have received differential grass land maintenance this summer. The trial will continue whilst we assess the environmental and social impact.

3. OTHER CONSIDERATIONS

Parks and Green Spaces Development

Sport Pitches Investment Programme (SPIP)

- 3.1 The Council's Sports Pitches Investment Programme will deliver the District's new 2019 Playing Pitch Strategy to provide a hierarchy of outdoor playing pitch and ancillary facilities, which meets current and future demand. This will seek to address declining playing numbers within the key sports of football, cricket, rugby (both league and union), tennis and athletics.
- 3.2 The capital spends of £15m, approved by the Project Approval Group and the Council Executive will be partnered by other external grant funding from National Governing Bodies and partners. This will deliver three district wide multi-sports hubs, five local multi-sports hubs and a number of single pitch improvements, creating opportunity for everyone to participate in physical activity and sport to improve outcomes across the District relating to health, well-being and community cohesion.
- 3.3 The pitches and facilities within Keighley district are currently being assessed; however Marley Activities and Coaching Centre is identified as a potential District Wide Hub. Future investment could include a new second floodlight All Weather Pitch (AWP), up dated changing facilities, a new all-weather cricket wicket and replacement of the existing All Weather Pitch surface.

Play Areas

Maintenance

- 3.4 Officers continue to carry out operational inspections of all play areas, multi-use games areas, wheeled sports facilities and other play facilities across the district. An annual independent play inspection was last carried out in July 2019. A team of two playground maintenance operatives carry out emergency and on-going maintenance repairs. They prioritise high-risk safety issues and also undertake a programme of routine maintenance and repairs as required by the individual site.
- 3.5 The Council has an allocated maintenance budget for children's play areas for the whole of the district of £53k to cover 340 facilities.
- 3.6 The play team have received and responded to 16 complaints via the Council's contact centre relating to facilities in the Keighley district. The majority of cases were to report damage to which our maintenance team responded. The cases related to Silsden Park, Cliffe Castle, Granby Lane, Backstone Way Ilkley, Standbury, Middleton Skatepark and Beeches Play Area.

Keighley District Play Assets

38 playgrounds
2 BMX track
5 skate parks
10 multi-use games areas
2 goal ends/sports walls
7 Five-a-side facilities
3 outdoor gyms
12 trim trails
2 table tennis
1 natural play (rocks etc)
6 teen shelters

Playable Spaces Strategy (PPS)

- 3.7 The PSS is still in development, but will provide a strategic policy document against which new play facility requests can be measured and assessed in an objective manner to ensure a needs proportionate distribution of facilities across all parts of the district. This will deliver a strategic and detailed plan for a network of play facilities that are financially sustainable within existing revenue maintenance budgets.

Development Projects

- 3.8 **Recently Completed Projects**

Cliffe Castle

Footpath resurfacing in conjunction with Park Run.

Cliffe Castle

Heritage Lottery Fund park refurbishment signed off February 2019.

Cross Roads Park

Outdoor gym equipment in conjunction with the Friends Of group.

Holden Park

New trim trail items (balance beams) in conjunction with the Friends Of group.

North Dean Road Play

Installation of trim trail and outdoor activity equipment .

Haworth Park

Memory Garden planting scheme proposals for the Friends Of group.

3.9 On Going Projects**Cliffe Castle**

Activities to meet Heritage Lottery Fund criteria until 2021.

Projects include Mental Health Initiative 'Men in Sheds' and Stories from a Diverse Keighley.

(Led by Heritage Park Officer Dan Palmer in partnership with museum staff and local groups)

Highfield Recreation Ground

Pump (BMX) track and assault course.

Sketch design and cost estimate completed no funding available.

(Highfield Centre, Keighley Town Councillors)

East Holmes Recreation Ground,

Ilkley Pump (BMX) track.

Sketch design and cost estimate for entrance.

On hold due to location being within the flood plain.

(Friends Of Ilkley Riverside Parks, Local Cycling group)

Parkwood and Beeches Play Area

Entrance signage

(Big Local)

Parkwood Woodland

Interpretation signage.

(Big Local and Friends Of Group)

Ilkley Riverside Gardens

Refurbish play area.

(Friends Of Ilkley Riverside Parks and local parents)

Devonshire Park

Play Area refurbishment to remove existing play equipment and install new play opportunities.

(Ministry of Housing Communities and Local Government, Friends of Devonshire Park, local residents, Keighley Town Councillors, Cliffe Castle, Highfield Centre)

Riverside Gardens

Paths and entrance changes to install new disabled access path.

(Ministry of Housing Communities and Local Government, Friends Of Riverside Parks)

Marley Activity and Coaching Centre

Third major district multi-sports hub - delivering the Sports Pitches Investment Programme (SPIP).

Consultation on the proposals will be undertaken over the coming weeks.

Beeches Play Area

Improvements to the play area.

(Landscape Design Unit. Big Local)

Thwaites Brow Play Area

Improve play area.

(Friends of Group)

4. FINANCIAL AND RESOURCE APPRAISAL

- 4.1 Keighley operations has a notional net budget of £335,100. The transport recharges, prudential borrowing costs and district wide services within Keighley are accounted for separately.
- 4.2 The budget saving for Parks and Green spaces district wide for 2020/21 is £50,000, to be achieved by reducing the number of sports pitches directly managed by the service.
- 4.3 Rationalising the area budgets, taking into account previous and future budget savings will enable the service to rebase staffing for next year.
- 4.4 Staffing base level for the area is 15 gardeners and six seasonal workers.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There are no serious risk or governance issues associated with this report.

6. LEGAL APPRAISAL

- 6.1 The contents of this report are in accordance with the decisions of the Executive on 9 October 2012 and 16 April 2013.
- 6.2 The Council has various powers to provide parks, pleasure grounds and other recreational facilities but is under no obligation to do so. The management of such facilities is a matter for the Council, subject to its general duties under Occupiers Liability legislation or Health and Safety.

7. OTHER IMPLICATIONS

7.1 EQUALITY AND DIVERSITY

7.1.1 None.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 Increased local decision making has the potential to create more sustainable solutions to local issues. 'Nature friendly' parks increase diversity and sustainability of wildlife.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.3.1 The service provides a pro-active approach in the reduction of greenhouse gas emissions through the local deployment of its maintenance teams. Teams are based in local areas to reduce travelling times, with its fleet/plant resulting in reduced fuel consumption. In addition to this parks and recreation grounds/trees/woodlands etc provide communities with 'green lungs' which can naturally assist with the filtering of polluted air.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 There are no community safety implications arising from this report.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no Human Rights Act implications arising from this report.

7.6 TRADE UNION

7.6.1 Trade Unions at all levels are engaged in regular consultations with management.

7.7 WARD IMPLICATIONS AND WARD PLANS

7.7.1 This report concerns all wards in the Keighley area.

7.8 IMPLICATIONS FOR CORPORATE PARENTING

7.8.1 There are no implications arising from this report

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

7.9.1 There are no privacy impact issues arising from this report.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9. OPTIONS

- 9.1 The area committee may wish to confirm its view on trialling or expanding the concept of 'nature friendly' parks within Keighley District; or express a preference for maintaining the traditional concept of parks and green spaces.

10. RECOMMENDATIONS

- 10.1 That the Keighley Area Committee welcomes the content of this report and the smooth merger of the operational management and maintenance of Parks and Green Spaces with the Street Cleansing Service, whilst reducing the number of complaints to the service over the summer.

11. APPENDICES

- 11.1 None.

12. BACKGROUND DOCUMENTS

- 12.1 'Parks and Green Spaces Service Annual Report', Document N, Report of the Director of Place to the meeting of Keighley Area Committee, 22 November 2018.
- 12.2 'Parks and Green Spaces Service Annual Report', Document H, Report of the Director of Place to the meeting of Keighley Area Committee, 14 September 2017.

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Report of the Area Co-ordinator to the meeting of the Keighley Area Committee to be held on 17 October 2019

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Subject:

Street Cleansing - Performance and Changes to service delivery.

Summary statement:

This report updates Members on the Street Cleansing service including detailed information on complaints and performance in relation to litter and flytipping. The report also provides information on recent major changes including the merger with Parks and Green spaces, service redesign and the recent recruitment of new staff.

Steve Hartley
Strategic Director Place

Portfolio:
Healthy People & Places

Damian Fisher, Area Co-ordinator
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Overview and Scrutiny Area:
Regeneration & Environment

1.0 SUMMARY

- 1.1 This report updates Members on the Street Cleansing service including detailed information on complaints and performance in relation to litter and flytipping. The report also provides information on recent major changes including the merger with Parks and Green spaces, service redesign and the recent recruitment of new staff.

2.0 BACKGROUND

- 2.1 Since April 2019 there have been two major changes to the Street Cleansing service. Firstly the merger of the management structure of Parks & Green Spaces and secondly the redesign how the service is operated.
- (1) That the service redesign for gateway working until 9.00am each morning be noted.
 - (2) That Option 1, contained in Document "Z", be approved as the preferred delivery model for Street Cleansing in the Keighley Area.
 - (3) That the working arrangements be reviewed by the Committee after a 12 month trial period.
- 2.2 Since June the clean teams have started earlier to clean the essential strategic networks in the constituency before moving into their respective wards to keep estates clean.. The new working pattern has been a major change for all staff and is still bedding in. The service also has a new manager in place who is learning the operation.
- 2.3 During 2018 the service was preparing for a £1m cut to the service. This meant that some staff retired, some left and some were redeployed to other service areas that had vacancies (eg Waste Collection, Waste Disposal Services, Markets and Parks). In addition some staff volunteered for redundancy. A decision to put back £500k back into the service was made in February 2019. This meant that the service has had to employ agency staff to fill many of the gaps left by those that had left. Over the past 3 months officers have undertaken a major recruitment exercise to employ new drivers and operatives to replace the agency workers. Rather than the traditional application form and interview approach the service have used 'Assessment Centres' where managers get to know applicants strengths, experiences and personality to ascertain their suitability for the job prior to been selected for interview. This approach has previously been used in the warden service to great effect. From 140 applicants the service has recruited 27 new staff. From this number Keighley have 3 new clean team members who have recently started. Management are confident that the new starters will greatly enhance and improve the service moving forward.
- 2.4 To coincide with these changes the Parks operation merged with Street Cleansing. It has been a smooth transition but has been a steep learning curve for the 5 managers and all have adapted to the changes very successfully. Area Coordinators and managers are currently looking at how

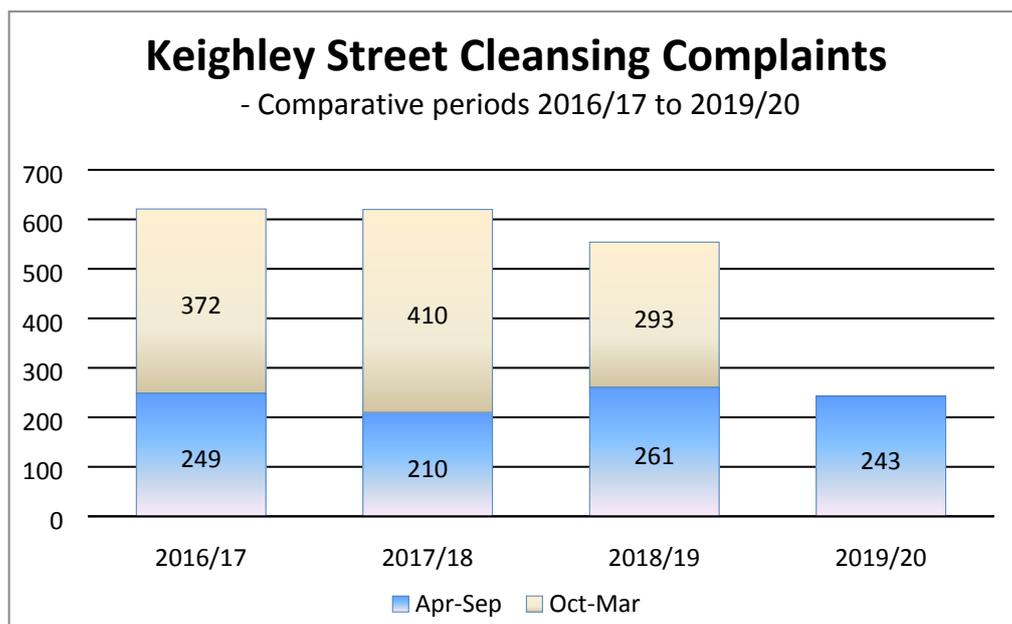
both operations can link together in the future including assessments of all roles and responsibilities, joint depot locations and maximise any joined up working including:

- Litter bin emptying, grass cutting, strimming, clearing snickets
- winter maintenance
- weed control
- leaf clearance
- Ability to work together with Britain in Bloom and Green Flag awards
- Economies of scale re purchasing
- Ward Officer Contacts / WOT Partnerships

Street Cleansing Complaints

2.5 Street Cleansing complaints logged with Council Contact include litter, leaves, dog fouling and overflowing litter bins amongst other things. The totals should always be looked at in perspective of the time period across the entire ward e.g. how many cases per day across an entire ward. Note that since 2012 a growing amount of contact for the cleansing service is made through online contact rather than the traditional telephony channel, in some wards more than 50% of contact comes via online reporting and it has meant that many cases are created outside of normal working hours these days

2.6 The number of complaints reported for Street Cleansing in Keighley has been fairly steady over the past three years, and the first half of 2019/20 looks as if that consistent trend will continue. It is noticeable that Keighley historically has more complaints recorded between October and March than in the first half of the year; this is due to the impact of leaves in October & November and then a spike in dog fouling reports in January and February. This latter point is partly related to snowfall, but possibly also as a result of the longer nights and its impact on social behaviours.

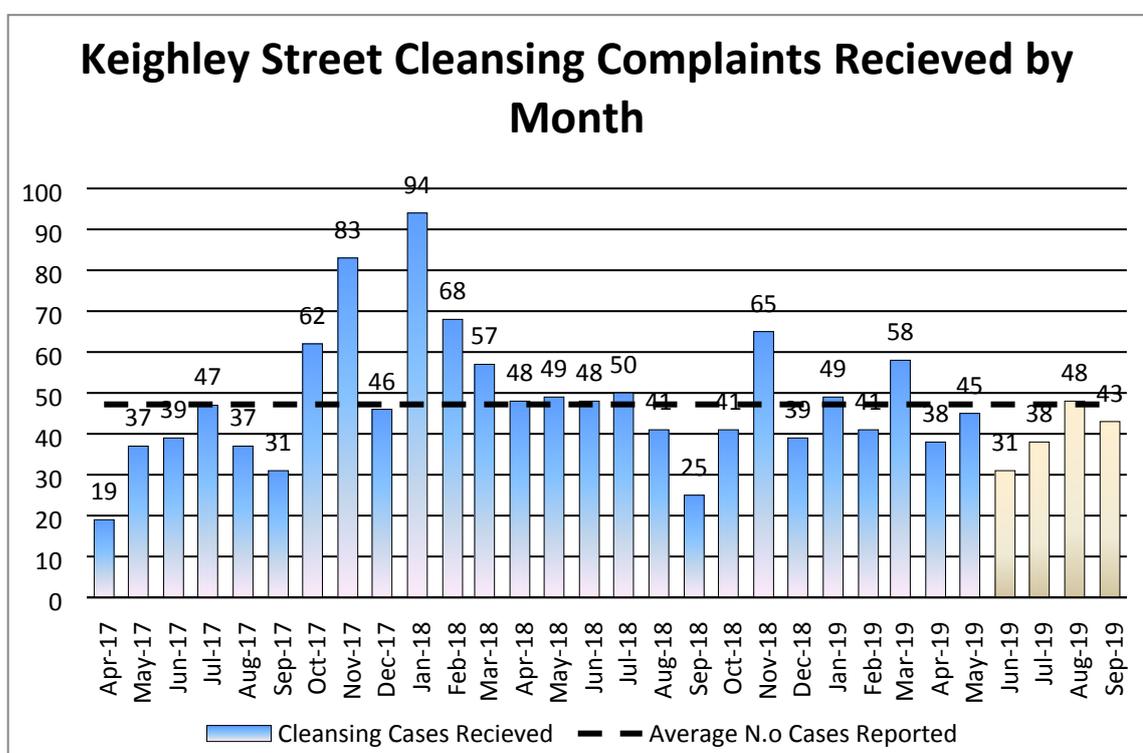


2.7 The relative stability demonstrated so far in 2019/20 is reassuring bearing in mind that the cleansing service is operating with a reduced level of resources as of April 2019 and underlines the positive work that has been done by the service to minimise the impact of the changes.

2.8 The complaints reported to street cleansing cover a wide range of issues and the table below shows the various sub-types created within Keighley. Note that the data for 2019/20 is for April-September only whilst the others are full year totals.

| Complaint Sub-type | 2016/17 | 2017/18 | 2018/19 | 2019/20* |
|--------------------------|------------|------------|------------|-------------|
| Detritus & Mud | 60 | 60 | 44 | 25* |
| Dog fouling | 125 | 96 | 79 | 29* |
| Green bags not collected | 3 | 3 | 2 | 3* |
| Human Excrement | 2 | 3 | 5 | 1* |
| Leaves/Blossom | 142 | 120 | 94 | 22* |
| Litter | 131 | 182 | 177 | 84* |
| Litter bin full | 41 | 25 | 29 | 24* |
| Other (please specify) | 117 | 131 | 124 | 55* |
| Grand Total | 621 | 620 | 554 | 243* |

2.9 The chart below separately highlights the months following the operational changes which saw the gateway routes introduced at the end of May 2019. None of the four months since the changes have been above the average for the Area across the last 30 months, which must be put in to context by the overall reduction in resources across the district from April 2019.



2.10 To see a breakdown of this chart at a ward level please see Appendix 1-7.

2.11 To allow a like-for-like comparison at a ward level the data in the table below is for April-September for each year. There is a positive picture across all wards; whilst Ilkley looks to have experienced an increase, it does appear that the 2018 figure was exceptional as all the other three years have very similar figures.

| Ward | April - September only | | | | Change between 2018 and 2019 |
|-----------------------|------------------------|------------|------------|------------|------------------------------|
| | 2016 | 2017 | 2018 | 2019 | |
| Across Multiple Wards | 9 | 20 | 35 | 27 | -8 |
| Craven | 12 | 7 | 17 | 12 | -5 |
| Ilkley | 27 | 31 | 15 | 27 | 12 |
| Keighley Central | 77 | 64 | 84 | 58 | -26 |
| Keighley East | 36 | 31 | 47 | 47 | 0 |
| Keighley West | 57 | 22 | 35 | 39 | 4 |
| Worth Valley | 31 | 35 | 28 | 33 | 5 |
| Grand Total | 249 | 210 | 261 | 243 | -18 |

Litter Monitoring

2.12 The service has conducted visual audits of each Area for several years now, using a methodology devised by the Keep Britain Tidy Group. Streets were randomly selected within a target area and then monitored by an officer not directly involved with cleansing operations in that Area. The results expressed as the percentage of streets surveyed deemed to be failing to meet an acceptable standard. What constitutes a pass or a fail is defined by the standards as laid down in the Code of Practise for Litter and Waste.

2.13 In summer 2018/19 a new opportunity arose to conduct the monitoring in a much swifter fashion utilising technology. The monitoring is now called Land Audit Management System (LAMS) and can be used for parks, grounds and cemeteries as well as public highways if so desired.

2.14 LAMS includes several environmental categories and one of the new categories is the presence of fly tipping on the street.

2.15 The results are still expressed as the percentage of streets surveyed deemed to be failing to meet an acceptable standard, and as with the previous method of monitoring what constitutes a pass or a fail is defined by the standards as laid down in the Code of Practise for Litter and Waste.

2.16 The litter scores for Keighley are shown below:

| 2018/19 | A | B | C | D | Total | % fail |
|------------------|-----------|-----------|----------|----------|--------------|---------------|
| Craven | 5 | 5 | 0 | 0 | 10 | 0.00% |
| Ilkley | 6 | 1 | 0 | 0 | 7 | 0.00% |
| Keighley Central | 1 | 4 | 6 | 0 | 11 | 54.50% |
| Keighley East | 2 | 15 | 2 | 0 | 19 | 10.50% |
| Keighley West | 1 | 1 | 0 | 0 | 2 | 0.00% |
| Worth Valley | 6 | 5 | 0 | 0 | 11 | 0.00% |
| Total | 21 | 31 | 8 | 0 | 60 | 13.30% |

| 2019/20 | A | B | C | D | Total | % fail |
|------------------|-----------|-----------|----------|----------|--------------|---------------|
| Craven | 7 | 6 | 0 | 0 | 13 | 0.00% |
| Ilkley | 10 | 2 | 0 | 0 | 12 | 0.00% |
| Keighley Central | 2 | 10 | 0 | 0 | 12 | 0.00% |
| Keighley East | 7 | 4 | 0 | 0 | 11 | 0.00% |
| Keighley West | 4 | 8 | 0 | 0 | 12 | 0.00% |
| Worth Valley | 5 | 7 | 0 | 0 | 12 | 0.00% |
| Total | 35 | 37 | 0 | 0 | 72 | 0.00% |

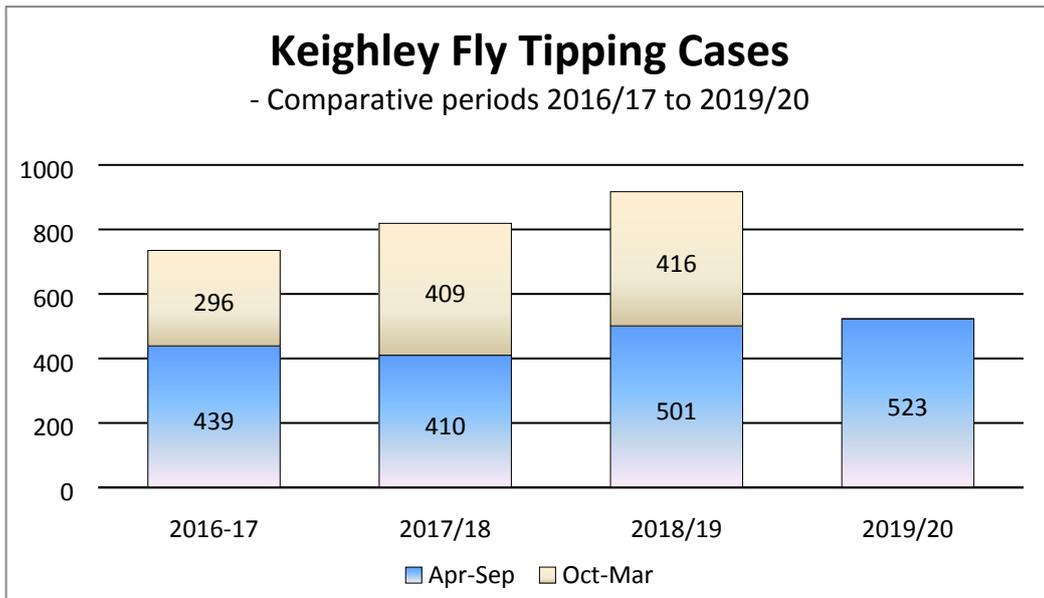
2.17 With regards the monitoring data there are no concerns for the Keighley Area, with standards being very high by District and National levels. Note that the absence of streets failing does not mean there is no litter present across the streets of the Keighley Area, but that streets sampled did not show accumulations that would warrant a fail under the Code of Practice for Litter & Waste.

2.18 There has been a drop in streets failing with the key wards being Keighley Central and Keighley East. District-wide scores are very similar to last year's levels, as well as the national benchmarking indicating outturns of an expected level, so there is a good degree of confidence in the grading process overall. At a ward level the sample size is relatively small and therefore more heavily influenced by the timing of the random visits meaning there can be more variation between years than with the overall district scores.

2.19 There is another round of monitoring to be carried out in 2019/20 which will increase the overall sample size and allow more confidence in the data.

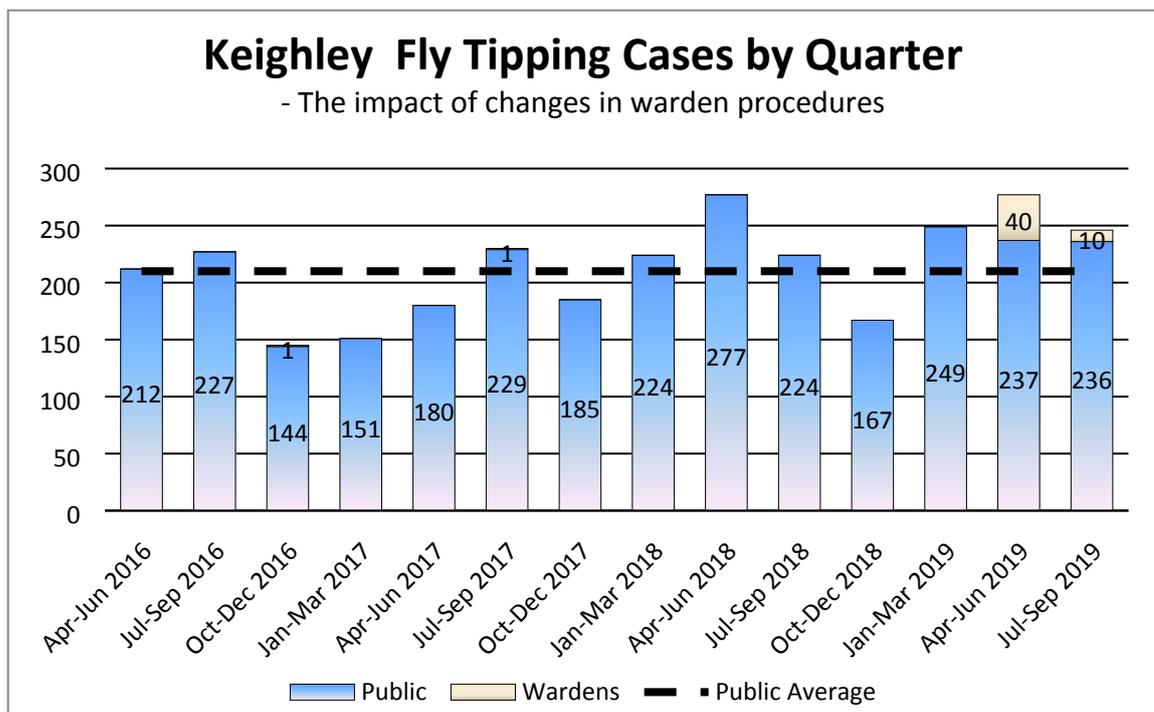
Fly Tipping Cases Reported to Cleansing

2.20 There has been a year on year increase in fly tipping cases being reported in Keighley and the table below shows the half-year split since April 2016.



2.21 Recently there has been a change in the warden procedures for logging fly tips and the impact of this can be seen on the chart below. In the Keighley Area the impact has been less pronounced so far with an extra 50 cases being created in 2019/20 so far.

2.22 The increased number of cases created due to warden activity should not be seen as an increase in fly tipping on the ground, but as the result of formally recording cases that would have previously been dealt with informally between wardens and cleansing crews. This move has been made to better allow an understanding of the scope of the problem in each ward or area, but to also improve the chances of identifying patterns for education or enforcement action further down the line.



2.23 Looking at the table below the levels of public reporting around fly tipping have fallen slightly when comparing April-September 2019 to the equivalent period in 2018; most wards remaining fairly similar to the levels experienced in 2018.

| Ward | April-September only | | | | Changes between 2018 and 2019 |
|-----------------------|----------------------|------------|------------|------------|-------------------------------|
| | 2016 | 2017 | 2018 | 2019 | |
| Across Multiple Wards | 62 | 62 | 82 | 96 | 14 |
| Craven | 20 | 28 | 19 | 18 | -1 |
| Ilkley | 10 | 15 | 18 | 16 | -2 |
| Keighley Central | 169 | 169 | 186 | 159 | -27 |
| Keighley East | 40 | 32 | 49 | 34 | -15 |
| Keighley West | 65 | 53 | 71 | 77 | 6 |
| Worth Valley | 73 | 50 | 76 | 73 | -3 |
| Grand Total | 439 | 409 | 501 | 473 | -28 |

2.24 Monthly totals for public reported fly-tipping by ward can be seen in Appendices 8-14.

Behaviour Change

2.25 Within the scope of reduced resources, there is an increased need to encourage more people and communities to take on more personal responsibility and for our services to support people who volunteer to help.

2.26 To maintain clean streets and neighbourhoods we need to get the balance right between the following approaches:

- Deployment of an efficient street cleansing service and increased use of technology and data to target problem areas
- Enforcement of the law where people drop litter, fly tip or cause other environmental issues eg rubbish in gardens, uncontained waste
- Raising awareness within the public of the possible implications of irresponsible behaviour
- Encouraging residents to volunteer and take action themselves

2.27 The current Neighbourhood model does deliver all these aspects to varying degrees depending on the needs of each Area. Parks & Cleansing Managers, Ward Officers and staff from Environmental Enforcement engage with local residents or community groups to support projects the communities want to run. It is acknowledged there is much more that could be done in an ideal situation; however with a finite level of resources any further expectations should not be to the detriment of other work already being undertaken within the broad spectrum of services that Neighbourhoods are expected to deliver.

Publicity and Marketing

2.28 Neighbourhood Services are currently in partnership with Keep Britain Tidy Group regards hard hitting and sustained anti- fly tipping, litter and dog fouling

campaigns. The programme of campaigns since 2017/2018 has continued to focus on different themes eg chewing gum, car litter, householders duty of care and City centre littering with illustrations shown below. The most recent campaign, 'Don't Be A Tosser', is aimed at people who throw their waste out of car windows. A third of people are not aware that the registered keeper of the vehicle can now be fined up to £100 if rubbish is seen being thrown out of a car window. The campaign has been designed to send a hard-hitting message to drivers and their passengers that littering from cars is totally unacceptable in terms of behaviour and the damage to the environment and our wildlife.



2.29 The Marketing and Communications unit is also involved in promoting maximum publicity for all campaigns together with any fines/prosecutions.

3.0 OTHER CONSIDERATIONS

3.1 None.

4.0 FINANCIAL AND RESOURCE APPRAISAL

4.1 The Street Cleansing budget is currently £4.8m. Within the scope of reduced resources, there is an increased need to encourage more people and communities to take on more personal responsibility and for our services to support people who volunteer to help.

4.2 In terms of staffing resources, in Keighley there is one cleansing manager, five driver co-ordinators, 12 clean team operatives and two mechanical sweeper drivers.

5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 The financial risks posed are limited by the nature of the expenditure delegated.

6.0 LEGAL APPRAISAL

6.1 No specific issues.

7.0 OTHER IMPLICATIONS

7.1 EQUALITY AND DIVERSITY

7.1.1 Area Committee decisions will need to be made in line with Equal Rights legislation. This will require Area Committees to assess the potential equality impact of any decisions they make.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 Increased local decision-making has the potential to create more sustainable solutions to local issues.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.3.1 No specific issues.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 No specific issues.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no Human Rights Act implications arising from this report.

7.6 TRADE UNION IMPLICATIONS

7.6.1 Trade unions are regularly consulted at levels 1, 2 and 3 with regards to Street Cleansing operations and staffing issues.

7.7 WARD AND WARD PLAN IMPLICATIONS

7.7.1 The information in this report is relevant to all Wards in Keighley

8.0 NOT FOR PUBLICATION DOCUMENTS

8.1 There are no not for publication documents.

9.0 OPTIONS

9.1 Keighley Area Committee can decide how to shape the Service with the resources available.

10.0 RECOMMENDATIONS

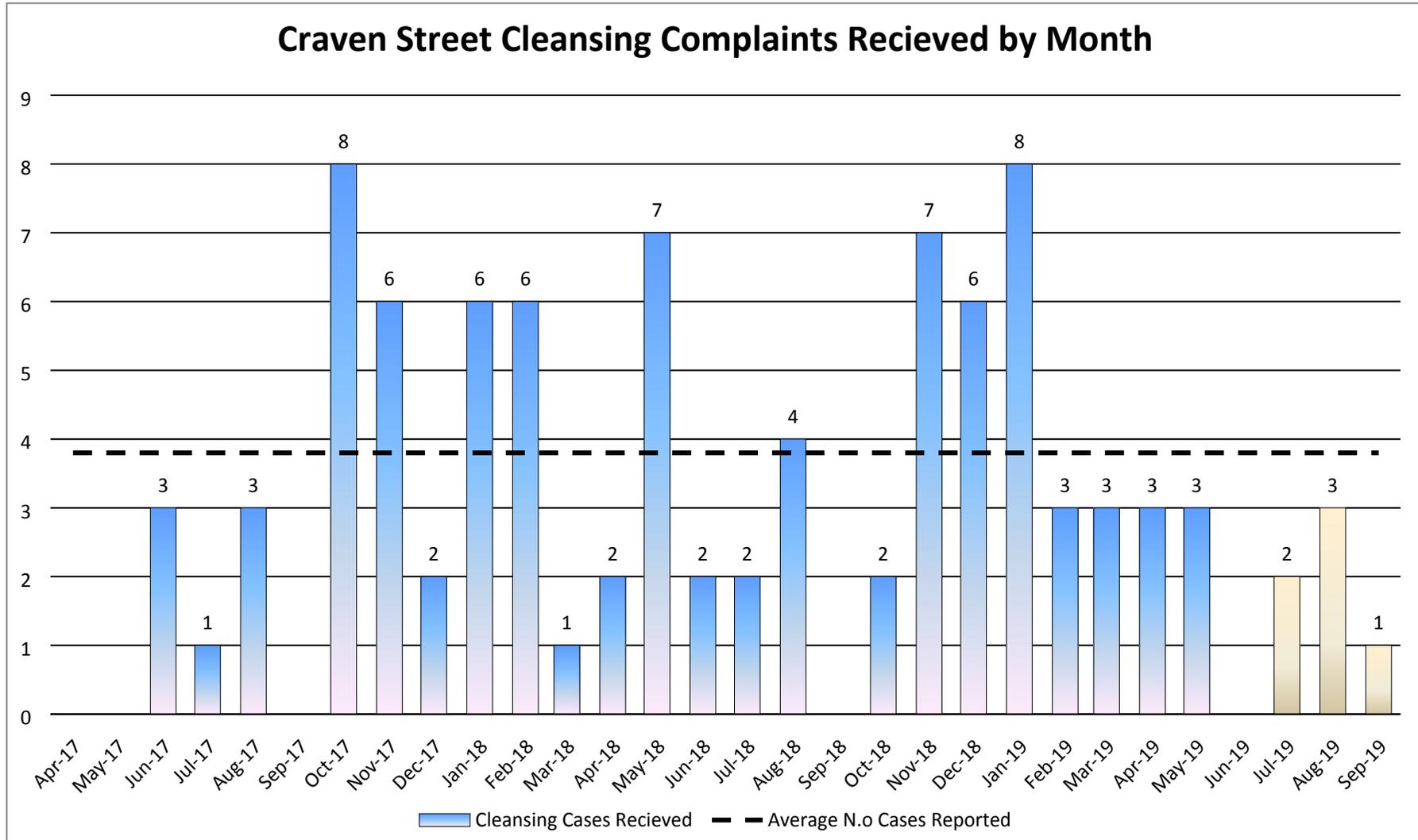
- 10.1 Keighley Area Committee notes the information in this report particularly the major changes to the service, the information on complaints and monitoring of cleanliness standards and the recent recruitment of staff.
- 10.2 That a further report is presented in 2020 outlining the full-year impact of operational changes made since April 2019.

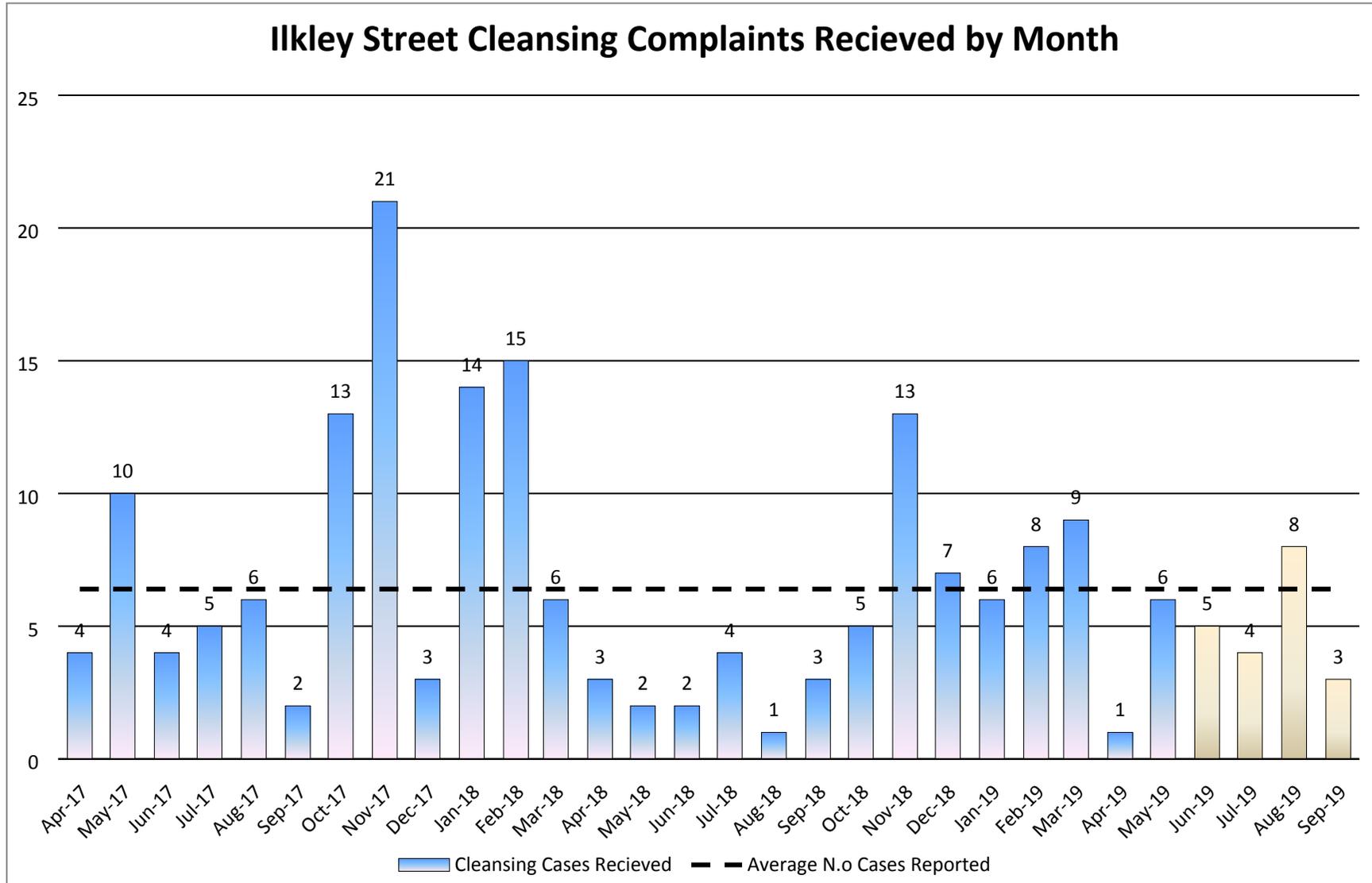
11.0 APPENDICES

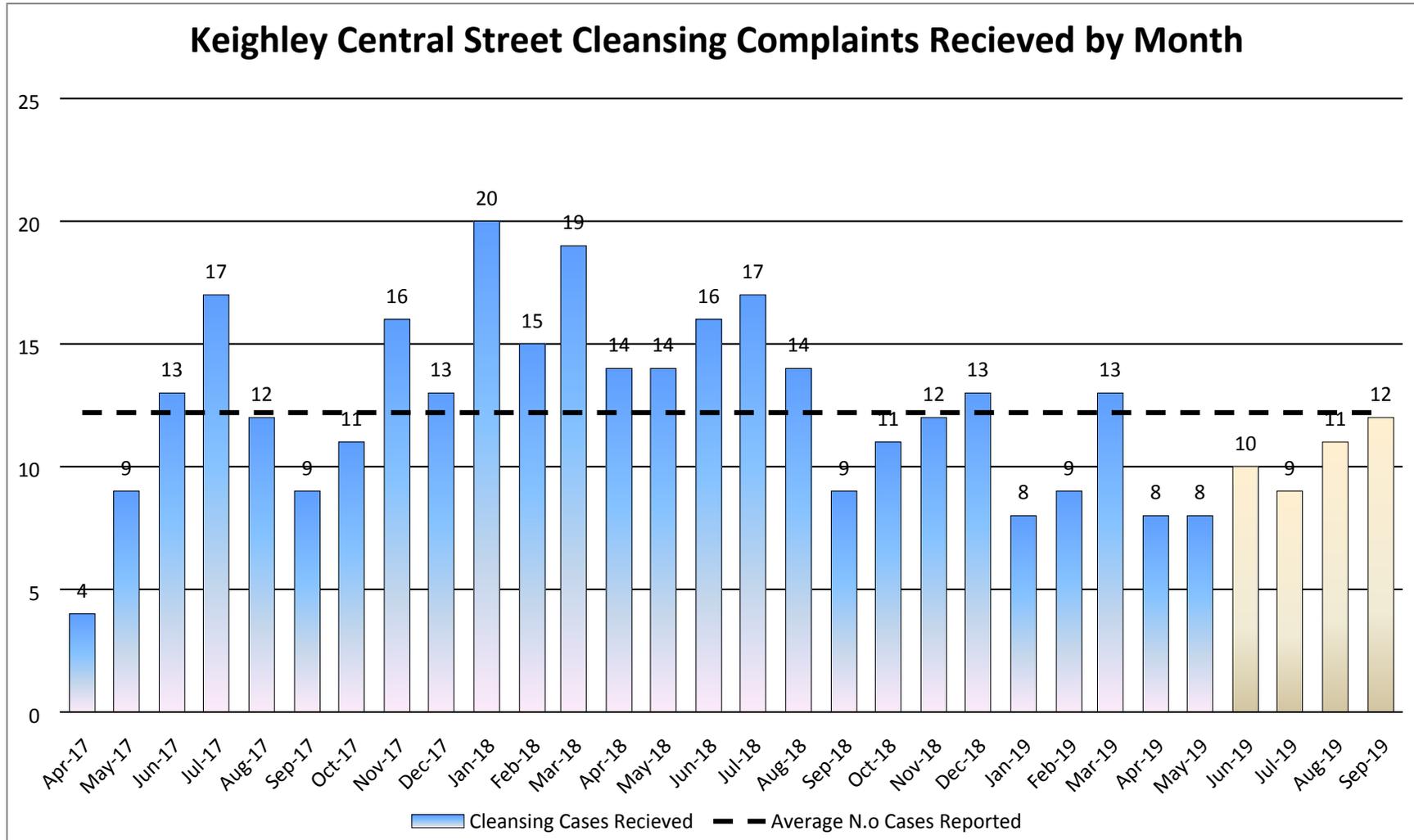
- 11.1 Appendix 1: Craven Complaints received by Month
- 11.2 Appendix 2: Ilkley Complaints received by Month
- 11.3 Appendix 3: Keighley Central Complaints received by Month
- 11.4 Appendix 4: Keighley East Complaints received by Month
- 11.5 Appendix 5: Keighley West Complaints received by Month
- 11.6 Appendix 6: Worth Valley Complaints received by Month
- 11.7 Appendix 7: Multiple Wards Complaints received by Month
- 11.8 Appendix 8: Craven Flytipping Cases received by Month
- 11.9 Appendix 9: Ilkley Flytipping Cases received by Month
- 11.10 Appendix 10: Keighley Central Flytipping Cases received by Month
- 11.11 Appendix 11: Keighley East Flytipping Cases received by Month
- 11.12 Appendix 12: Keighley West Flytipping Cases received by Month
- 11.13 Appendix 13: Multiple Wards Flytipping Cases received by Month

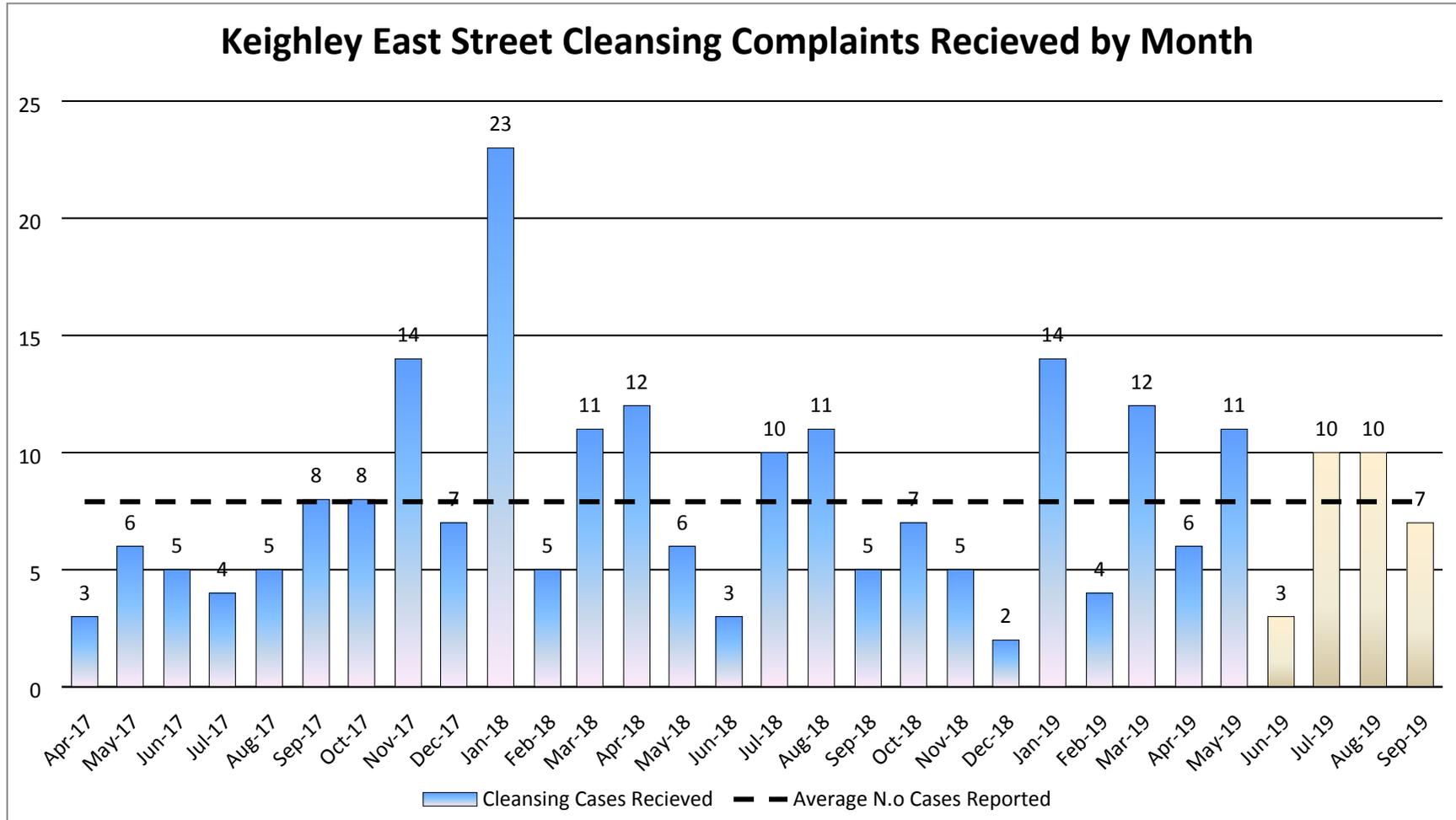
12.0 BACKGROUND DOCUMENTS

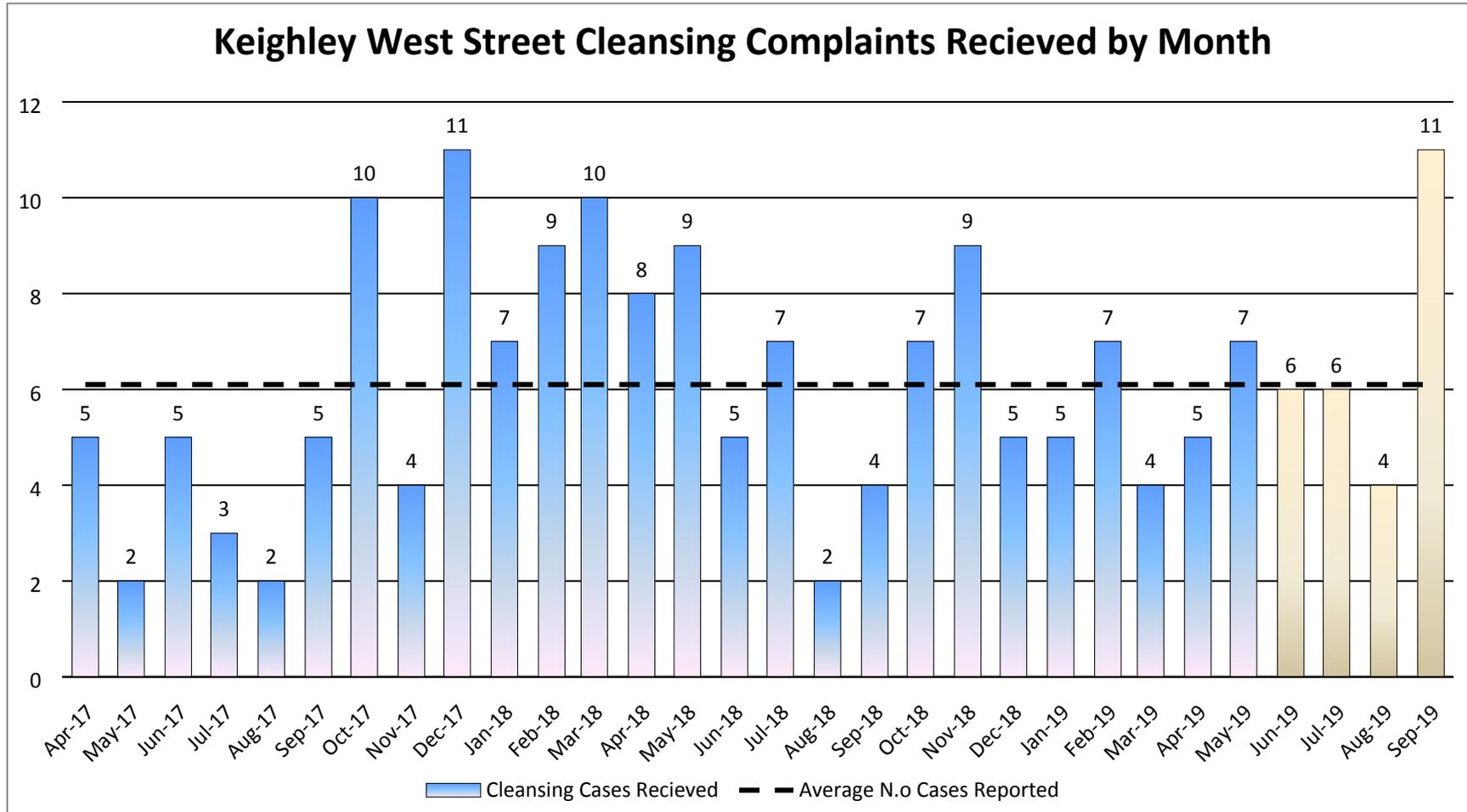
- 12.1 'Street Cleansing - Service redesign and deployment of resources', Document Z, Report of the Area Coordinator to the meeting of Keighley Area Committee on 28 February 2019.
- 12.2 'Annual report on Street Cleansing, Environmental Enforcement and Council Wardens and information about the merger of the Parks Service into Neighbourhood and Customer Services', Document O, Report of the Area Coordinator to the meeting of Keighley Area Committee on 22 November 2018.

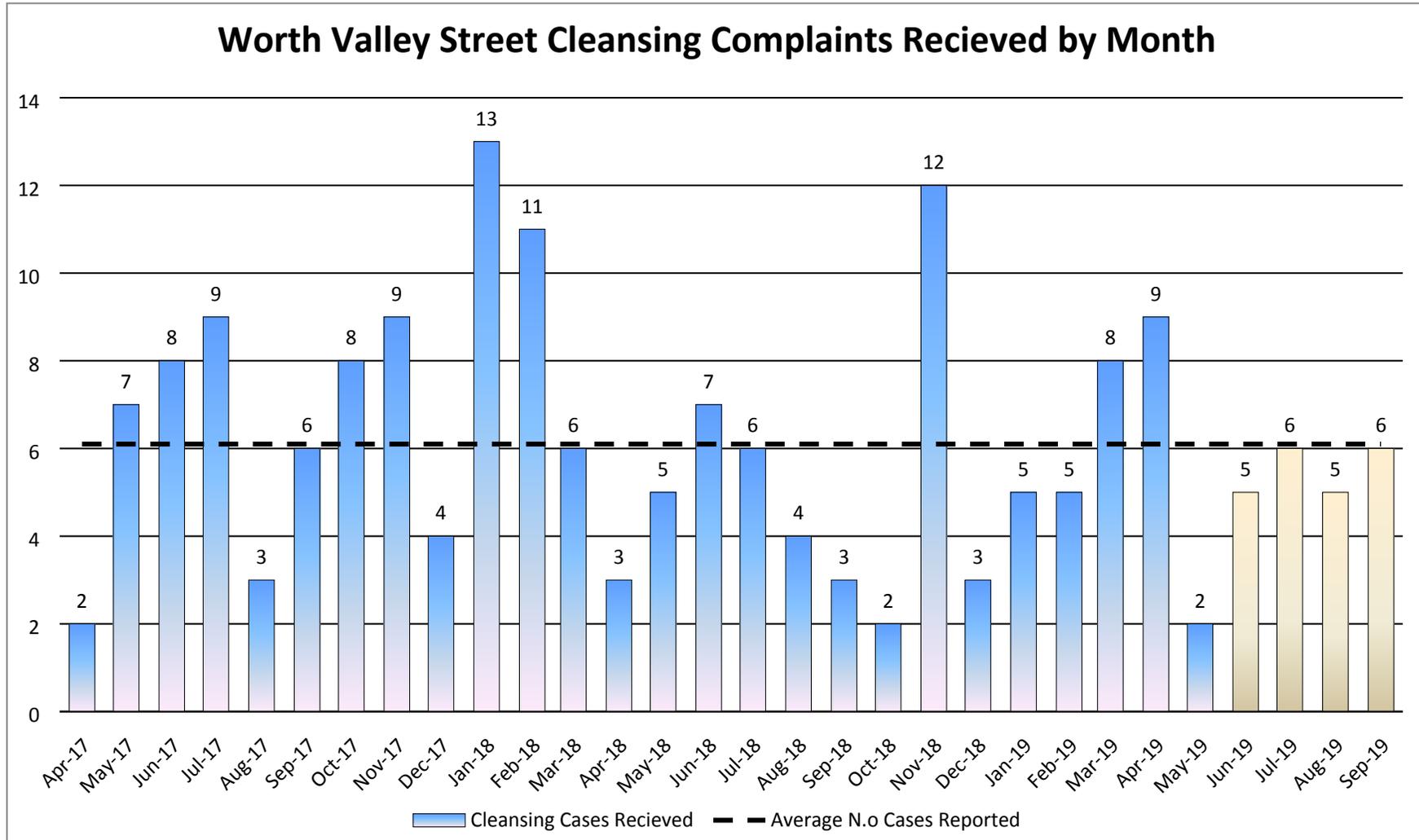




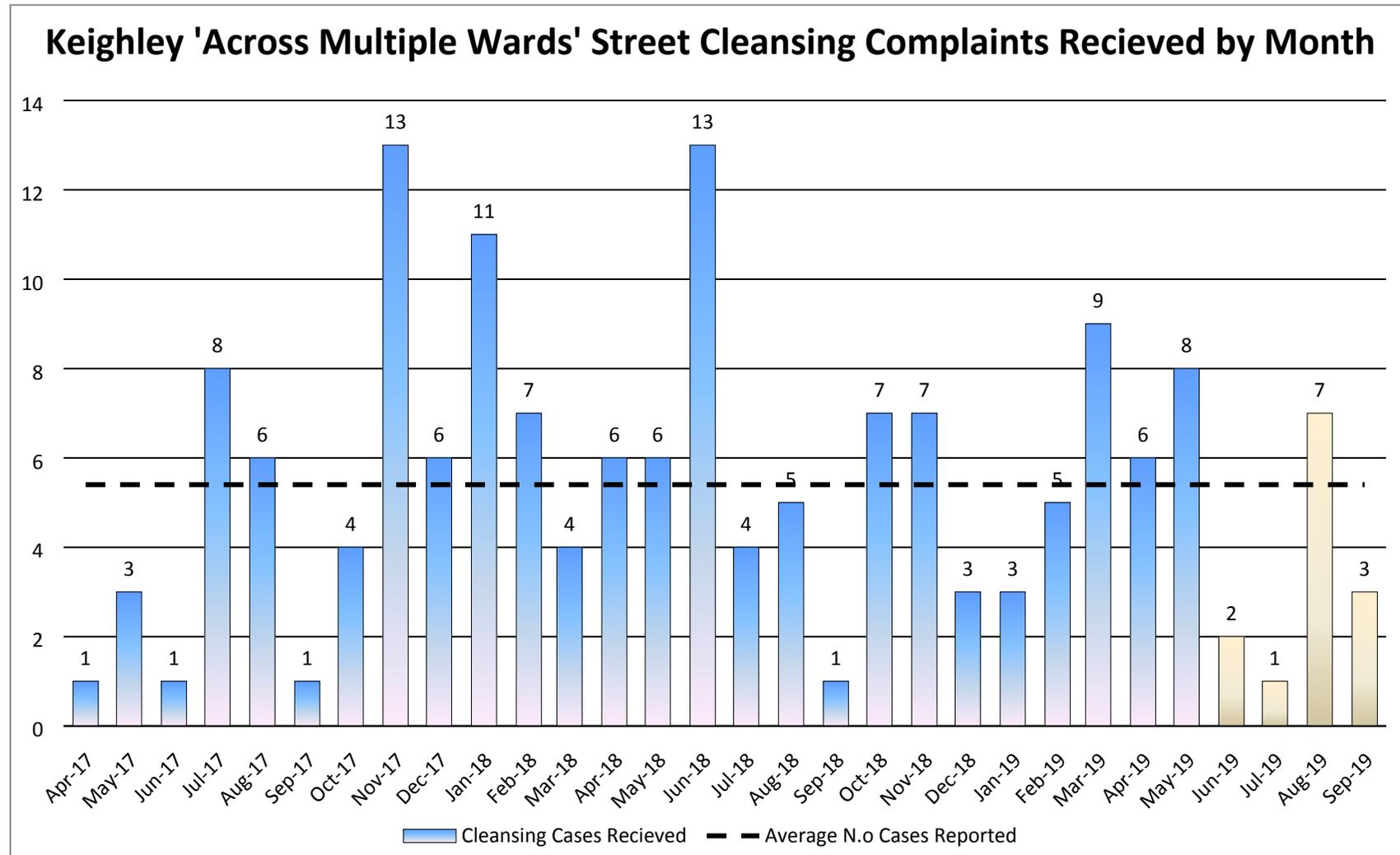


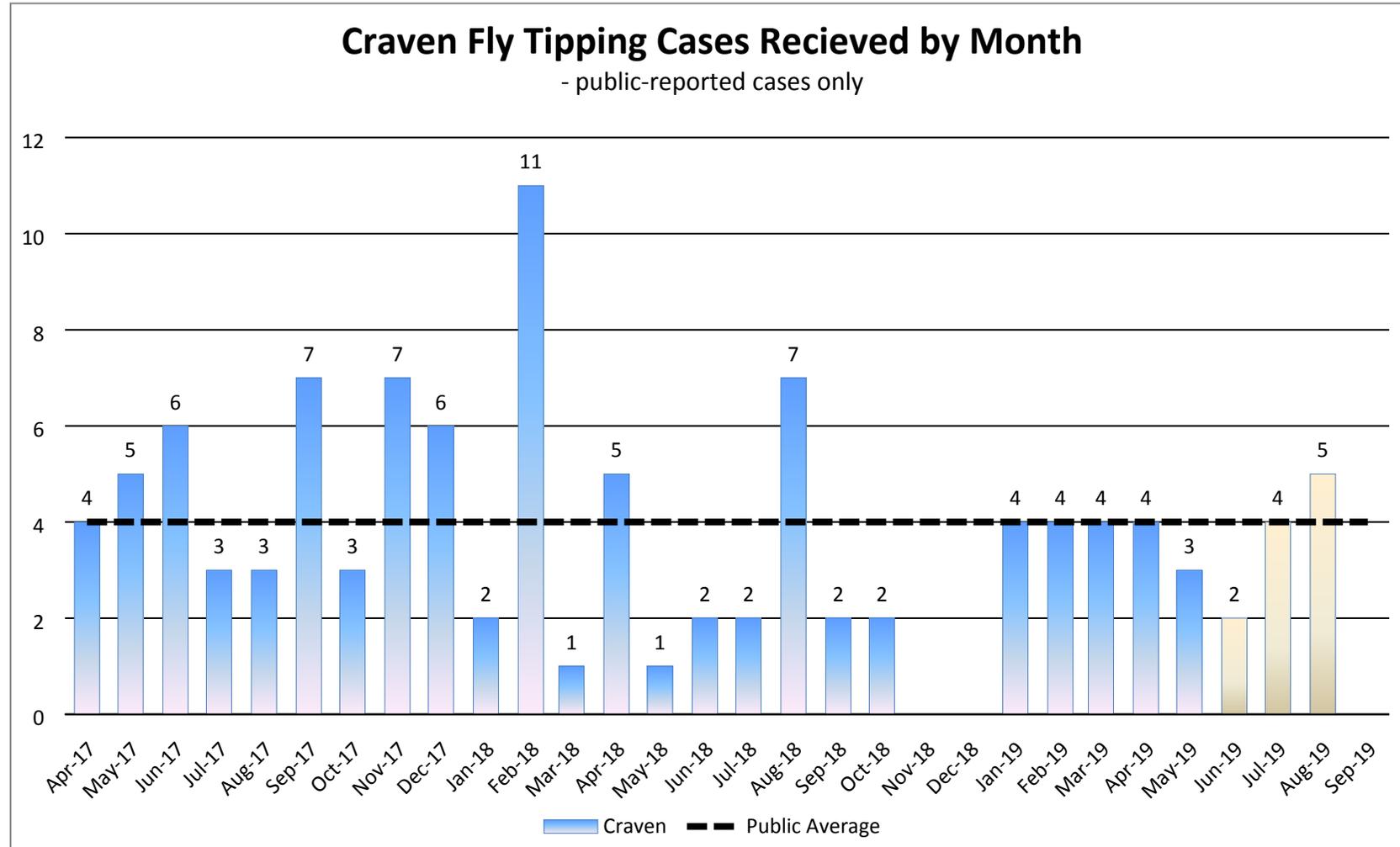


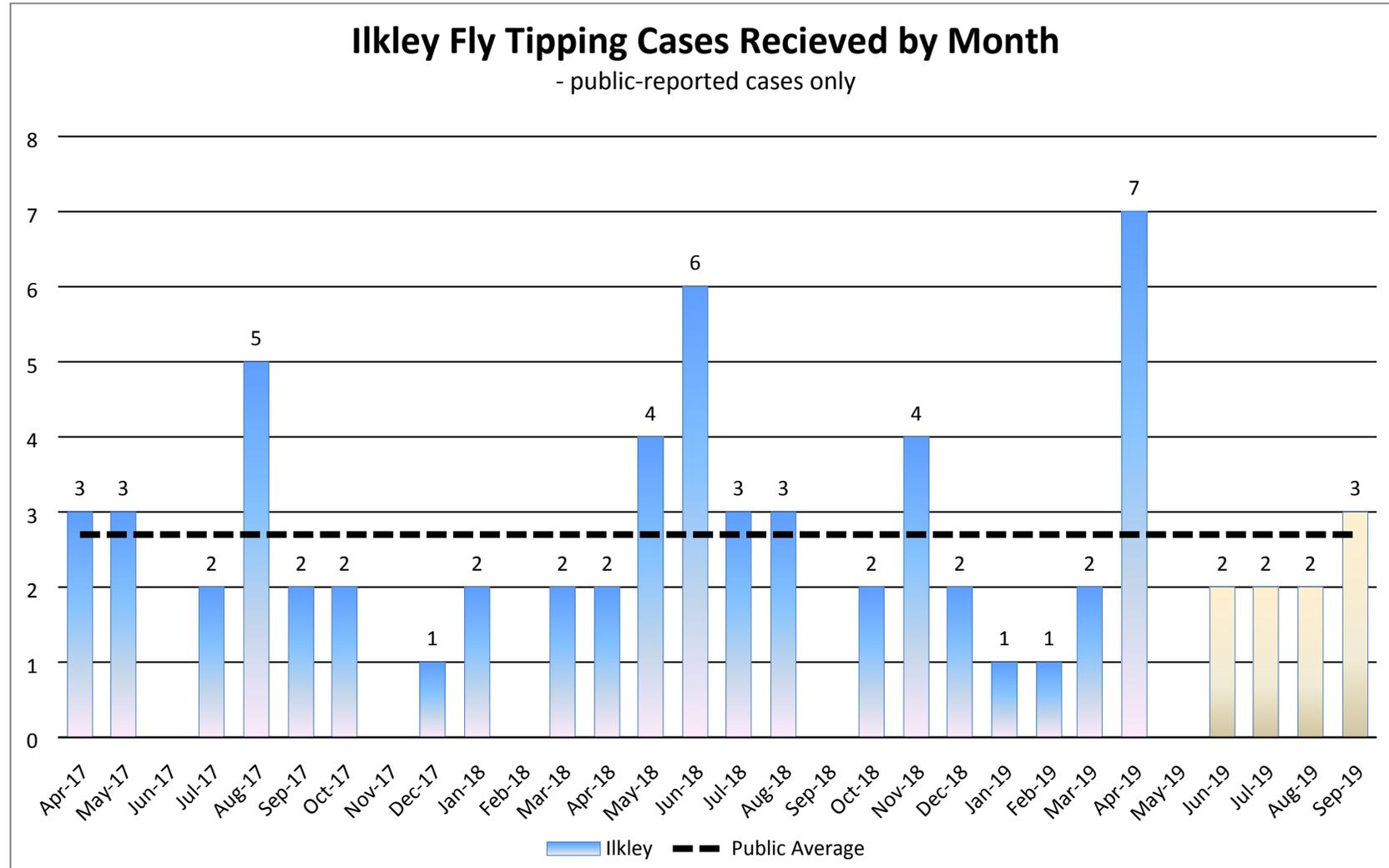


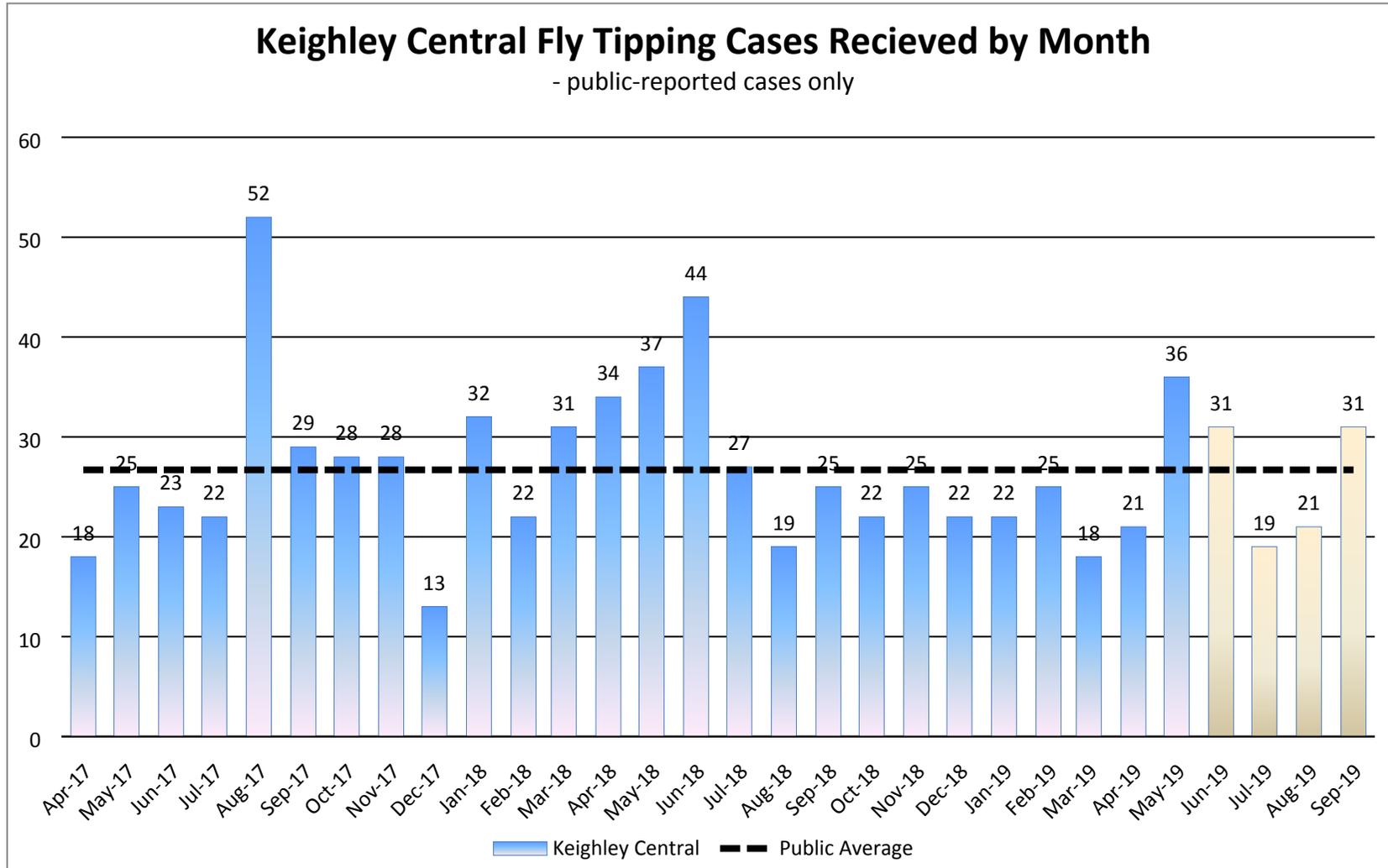


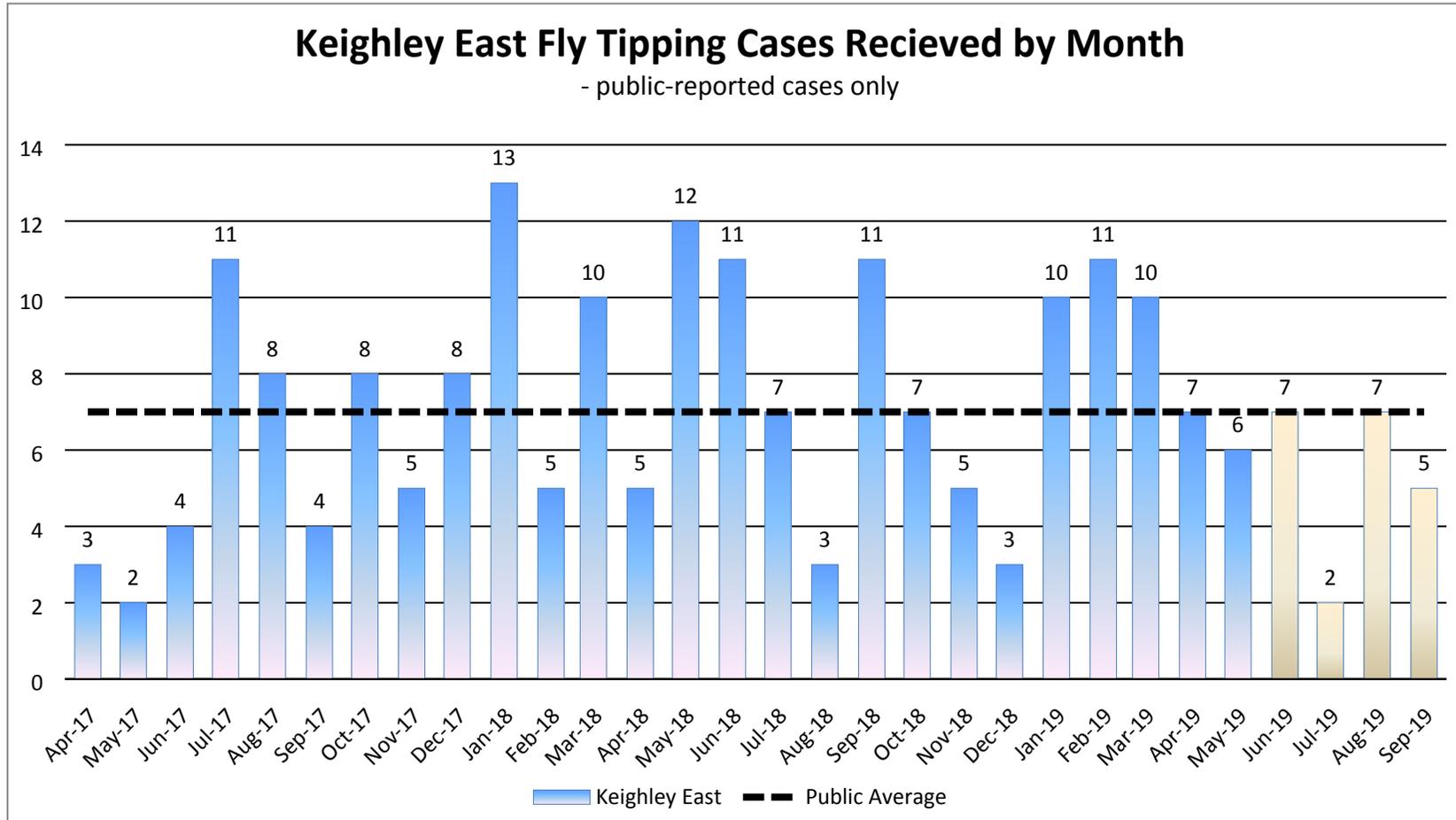
Appendix 7 – Streets that cross more than one ward within Bradford East

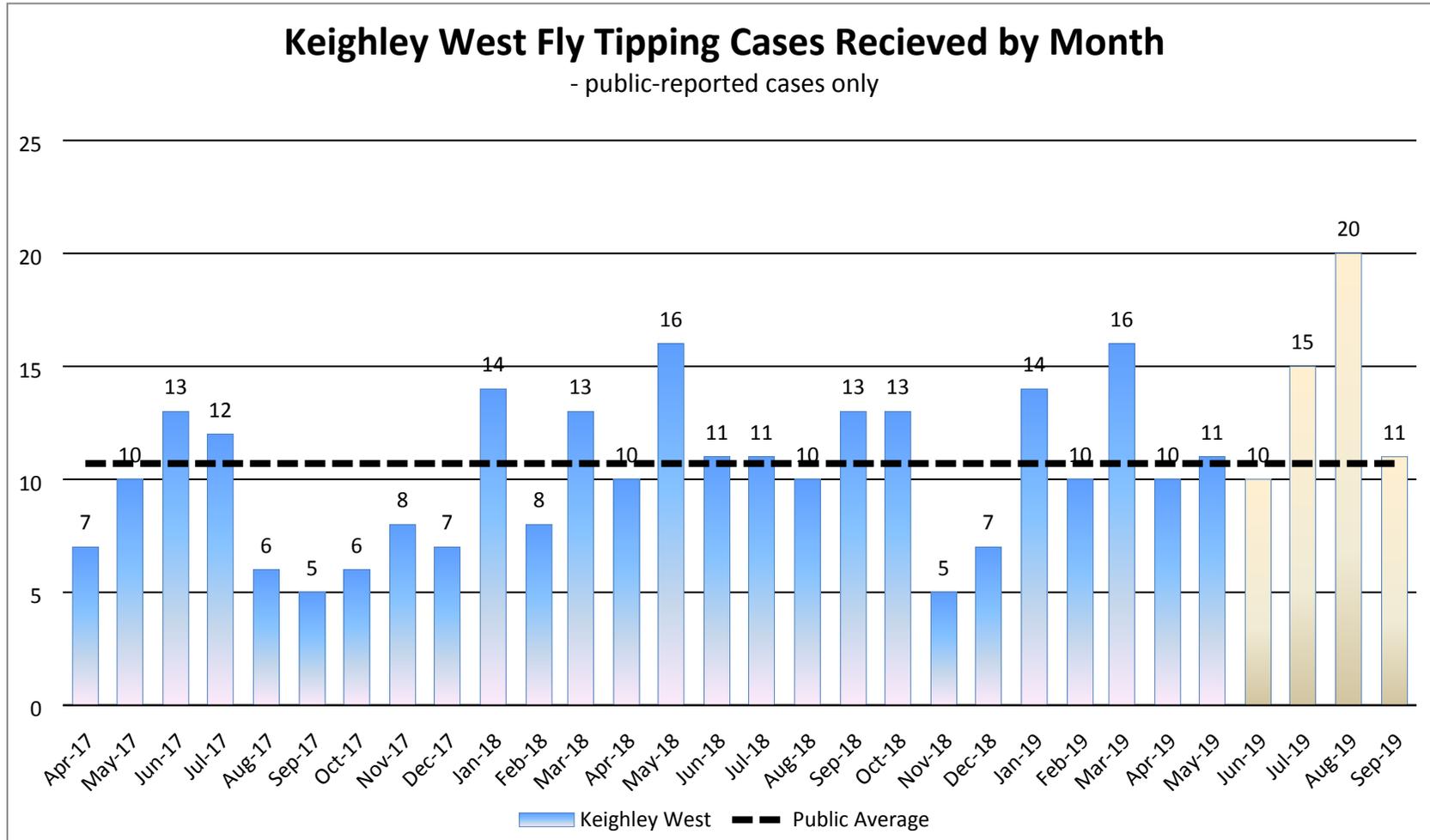


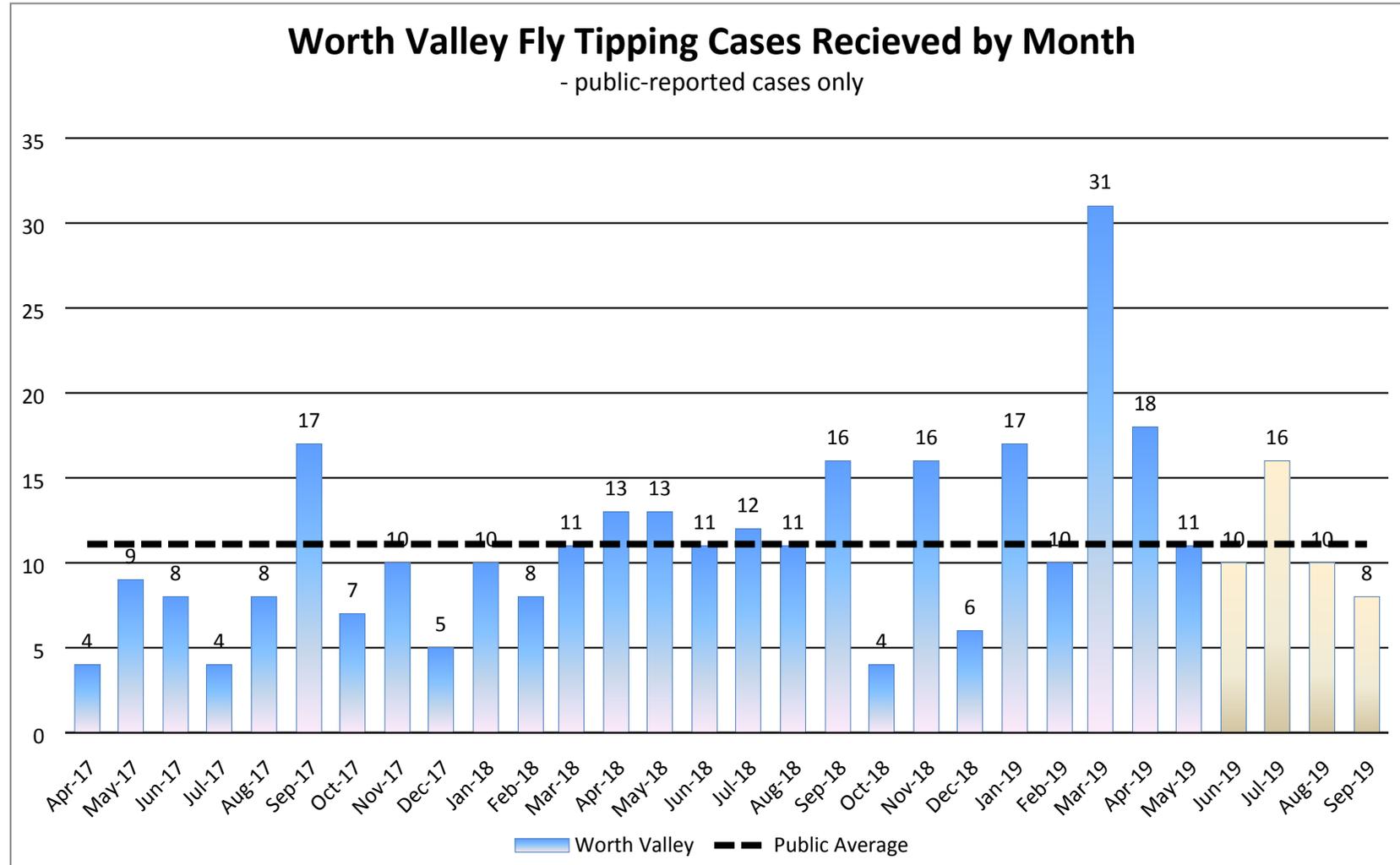




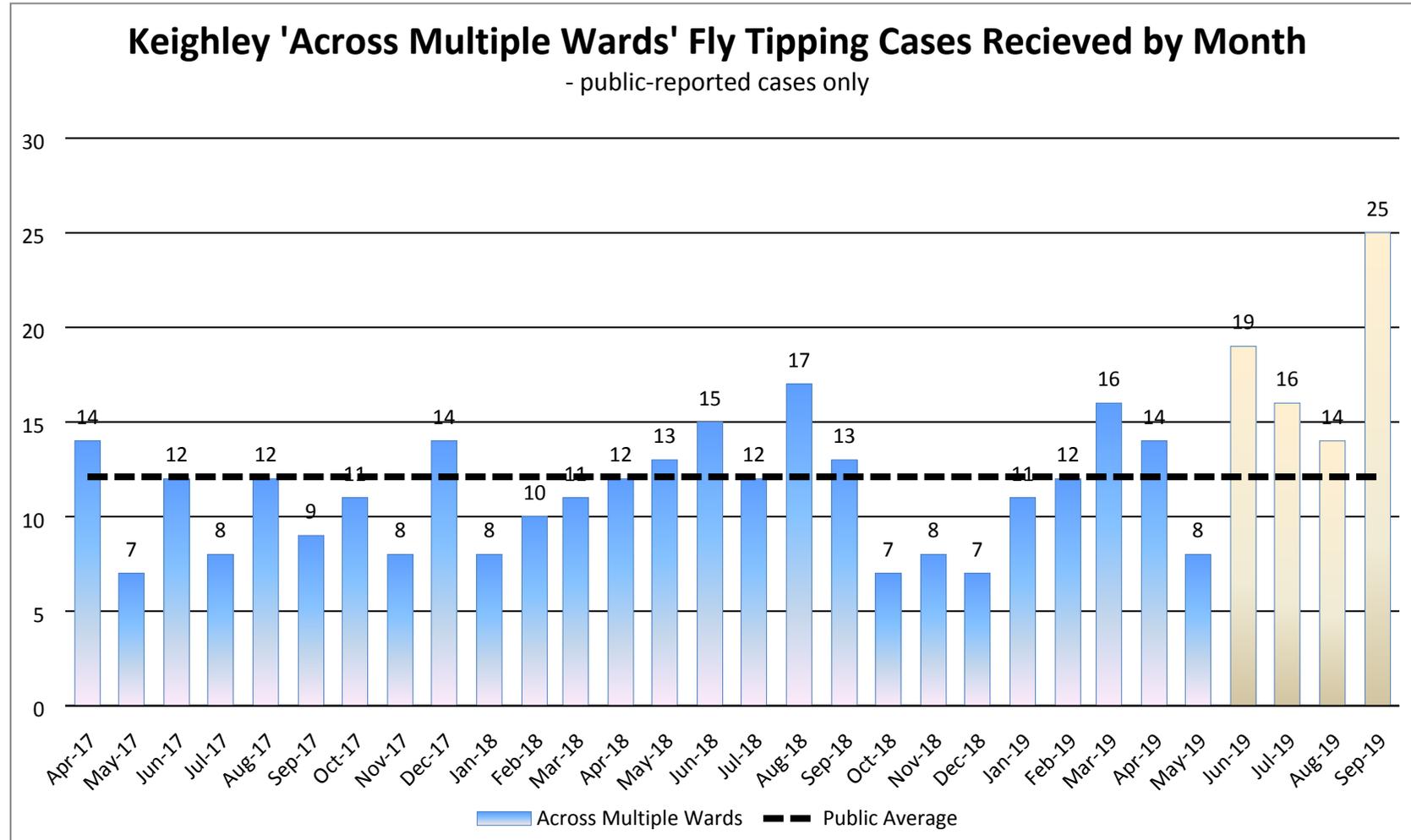








Appendix 14– Streets that cross more than one ward within Bradford East



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